

**PARKING AUTHORITY OF THE CITY OF LANCASTER**  
**MINUTES**  
For the Regular Board Meeting held

April 12, 2005

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Tuesday, April 12, 2005 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Ted Byrne, Chairman; Mark Vergenes, Vice-Chair; Benjamin Gorman, Secretary.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; Mary Dougherty, Financial Manager and Gloria Chmiel, LPA Employee.

Other Guests: Mr. Robert Newcomer and Mr. Nate Weber of Beard Miller Company LLP

The Lancaster Parking Authority Board Meeting was called to order at 4:30 P.M. by Ted Byrne, Chairman.

The minutes from March 8, 2005 were approved without objection. Motion by Mr. Vergenes and seconded by Mr. Gorman.

**Public Comments**

- There were no public comments.

**Special Guests**

- Mr. Newcomer, from Beard Miller Co. presented the 2004 Financial Audit Report, in Preliminary Draft. This preliminary draft was do to: Adjustments needing to be posted; Mr. Matthews and Ms. Dougherty need to go over the report to make sure they agree with all the detail numbers; and the MD&A from Mr. Matthews is needed. After they are in final draft they will deliver the final report to the Office. No changes are anticipated to the draft provided to the Board.

### **Special Guest Con't**

Mr. Newcomer went over the audit at length and everything was in good order.  
Only Note 9: Proposed Sale of King Street Garage has be change to read as follows:

NOTE 9: King Street Garage(s)

The Authority has been engaged in negotiations for the possible exchange of space involving the King Street Garage with the anticipated Lancaster County Convention Center Authority newly constructed parking facility.

We had another good year.

### **Reports of Committees**

#### **Personnel, Wage & Salary Committee**

- The Committee had no report. A personnel matter will be discussed in Executive Meeting.

#### **Finance Committee**

- The Committee had no report. The Auditors will be going over the audit.

#### **Marketing Committee**

- The committee had no report.

#### **Facilities & Security Committee**

- Mr. Hummer, ELA our Consulting Engineer brought to the board the recommendation for The Major Maintenance plan for 2005. Low bid was Ressler's Construction with the bid of \$73,000.00. The Major Maintenance Program for 2005 including Alternates I and II remains within the proposed Budget of \$90,000.00. (see Motions & Resolutions)

## Other Business Items

### Executive Director's Report

- Mr. Matthews had nothing more other than his written report as distributed.

### Motions and Resolutions

- Mr. Gorman made a motion to accept Ressler's Construction including the alternate bids I and II for calendar year 2005 Major Maintenance. Mr. Vergenes seconded. The motion carried.

### Miscellaneous Business

A motion to adjourn the Public Board meeting at 5:15 P.M. to go into Executive Session to discuss Real Estate and Personnel matters.

Respectfully submitted,

  
Benjamin F. Gorman, Secretary