

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

April 9th, 2009

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, April 9th, 2009 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice President; Lisa Riggs, Treasurer; Brian Reynolds, Assistant Secretary-Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables.

Absent were: Cindy Stewart, Secretary; Kathleen Gray, Barley & Snyder.

The Lancaster Parking Authority Board Meeting was called to order at 4:35 P.M. by Mr. Vergenes, Chairman.

The minutes from March 12th, 2009, were approved without objections. Motion by Mr. Mandros and seconded by Mr. Reynolds.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- None.

Finance Committee

- None.

Marketing Committee

- The multi-space meter brochures have been completed in both English and Spanish, and are ready to go for the launch of the new parking stations.

Facilities & Security Committee

- Bids went out for the lighting project that has been proposed for the Prince Street Garage. Only one bid was placed of \$56,993.68 by BAM Lighting. BAM was awarded the winning bid and is looking at a completion date of May 1st.
- Mr. Matthews and Mr. Hummer reviewed the current engineering progress of LPA facilities. Both caulking and concrete expenditures are down this year totaling an estimate of \$100,000.00. The build out of the retail spaces of the East King Street Garage cost is estimated at \$100,000.00 to \$150,000.00, which will be pulled from the construction budget, as well as additional funds for the lighting project. The RFP for the elevators of the garages will also be sent out within the next month.

Other Business Items

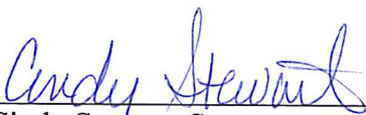
Executive Director's Report

- None.

Motions:

- A motion was made to accept the bid and reward the contract of \$56,993.68 pending further review of the contract with the state. The motion was made by Mr. Mandros and seconded by Ms. Riggs. The motion was approved by all board members present. Brian Reynolds, LPA board member as well as Owner of BAM Lighting, abstained from voting towards the awarding of the bid.
- A motion was made at ^{5:15} ~~5:45~~ pm to adjourn by Mr. Mandros and seconded by Mr. Reynolds. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary