

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

April 8th, 2010

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, April 8th, 2010 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary-Security; Brian Reynolds, Assistant Secretary-Treasurer-Security.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Michael Zilles, Senior Security Engineer of Carpency and Associates; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables.

Absent were: None.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, will be requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 7:35 A.M. by Mr. Mandros, Vice Chairman.

The minutes from March 11th, 2010, were approved without objections. Motion by Mr. Reynolds and seconded by Ms. Riggs.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- Will give report during executive session.

Finance Committee

- None.

Marketing Committee

- An advertisement for the new 5 after 5 rate has been placed in the East Hempfield and Manheim Township Merchandiser's.
- LPA will be sending out letters in order to inform parkers about the upcoming elevator repair schedules.

Facilities & Security Committee

- A lighting project will begin shortly for the roof lighting on the Duke, Prince, and East King Street Garages, as well as the emergency lights and exit signs at the Penn Square Garage
- The Parking Authority board along with Mr. Michael Zilles, Senior Security Engineer of Carpency and Associates had a conference call with Mr. Frank Carpency, Principal & Chief Engineer of Carpency and Associates, to discuss and go over the final security report. A motion was made to accept the report as presented.

Other Business Items

Executive Director's Report

- None.

Miscellaneous Business

- None.

Motions:

- A motion was made to accept the security report as presented by Carpeny and Associates. Motion by Mr. Mandros and seconded by Ms. Riggs. The motion was approved by all board members present.
- A motion was made by Mr. Vergenes to adjourn the Public Board meeting at 8:43 A.M. in order to go into Executive Session to discuss personnel matters. 9:08 A.M. the Board returned to Public Session.
- A motion was made at 9:08 A.M. to adjourn by Mr. Mandros and seconded by Ms. Riggs. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary