

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

April 23, 2015

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, April 23, 2015 at 8:00 AM in the LPA Office's at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary

Absent: Constantine Mandros, Asst. Secretary/Asst. Treasurer

Also present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Director of Finance and Administration; Gael Aime, LPA Director of Operations; Tracey Rash, Partner, Maher Duessel

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Vergenes.

Minutes from the March 26, 2015 board meeting were reviewed. Cindy Stewart made a motion to approve the minutes as presented. Brian Reynolds seconded the motion and it was approved by all members present.

Public Comments:

None

Financial:

- Tracey Rash from Maher Duessel presented the 2014 audited financial statements, communication to those charged with governance, and communication concerning internal controls. There were no significant weaknesses identified in the audit and an unqualified opinion was issued on the financial statements.
- A motion was made by Cindy Stewart to accept the audited financial statements as presented. The motion was seconded by Lisa Riggs and approved by all members present.
- A motion was made by Cindy Stewart, at 8:25 AM, to go into executive session with Tracey Rash in order to assure that the Board of Directors, acting as the Audit Committee, was acting independent of the management team and the reported outcome of the audit was free of staff influence. The motion was seconded by Lisa Riggs and all staff was dismissed from the executive session. The board returned to public session at 8:35 AM.

- The March 2015 financial reports were presented and reviewed.

Executive Director's Report:

- Management is in process of interviewing vendors for providing pay-by-phone services for on-street parking. A vendor is expected to be selected by the next board meeting.
- The Security function has been brought in-house with the hiring of two full-time security officers. The contract with Allied Barton has been terminated.
- The Board reviewed the changes in the presentation of the strategic plan and agreed with the outcomes defined in the strategic plan.

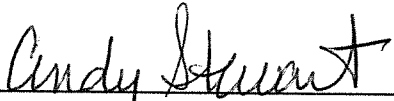
Miscellaneous Business

- The mayor has selected Mark Reinmiller to replace Lisa Riggs on the board. New board member orientation materials will be prepared and provided to Mark.
- The next board meeting is scheduled for Thursday, May 28, 2015 at 8:00 AM. Board elections will be held during the May board meeting.

A motion was made by Brian Reynolds to go into executive session at 8:45 AM to discuss matters of personnel and real estate. The motion was seconded by Cindy Stewart and approved by all members present.

The board returned to public session at 8:57 AM. A motion was made by Ms. Stewart to adjourn the public board meeting at 9:00 AM. The motion was seconded by Mr. Reynolds and approved by all members present.

Respectfully submitted,


Cindy Stewart, Secretary