

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

August 10, 2005

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Wednesday, August 10, 2005 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Ted Byrne, Chairman; Benjamin F. Gorman, Secretary; Mark Vergenes, Vice-Chair; Deno Mandros, Assistant Secretary/Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; Mary Daugherty, Financial Manager.

The Lancaster Parking Authority Board Meeting was called to order at 4:24 P.M. by Mr. Byrne, Chairman.

The minutes from July 13, 2005 along with appended special meeting minutes of July 21 and 25, 2005 were approved without objection. Motion by Mr. Vergenes and seconded by Mr. Mandros.

Public Comments

- There were no public comments.

Reports of Committees

Personnel, Wage & Salary Committee

- The Committee had no report.

Finance Committee

- The Committee had no report.

Marketing Committee

- The Committee had no report.

Facilities & Security Committee

- The Committee had no report. Our Engineer Mr. Hummer reported that the Major Maintenance Contractors has fallen behind in their work. Contact has been made and they have picked up the pace, but will need a extension of time to complete the work. They will be billed for any extra time needed for completion of the job.

Other Business Items**Executive Director's Report**

- Mr. Matthews informed the board that an upgrade of Quick Books and the depreciation software was upgraded. Mary will attend training on the new software in September of 2005.
- Mr. Matthews informed the board that he requested a proposal from Beard Miller Company LLP for an additional year to perform our audit. Their cost was \$14,500 dollars. They are doing a great job for us and I would recommend that we accept their proposal for 2005 Calendar year. A motion was made by Mr. Gorman and seconded by Mr. Vergenes. The motion carried.

Miscellaneous

A motion to adjourn the Public Board meeting at 5:00 P.M. to go into Executive Session to discuss acquiescence or lease of Real Estate and Personnel Matters. Motion by Mr. Vergenes and seconded by Mr. Gorman.

The Board returned to Public Session at 5:45 P.M. a motion to adjourn was made by Mr. Mandros and seconded by Mr. Gorman and the motion carried unanimously.

Respectfully submitted,

Benjamin F. Gorman
Benjamin F. Gorman, Treasurer
SECRETARY