

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

August 13th, 2009

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, August 13th, 2009 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary-Security; Brian Reynolds, Assistant Secretary-Treasurer-Security.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Kathleen Gray, Barley Snyder, LLC; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables; Leslie Fordham, Lancaster Public Art Manager.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, Is requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 4:32 P.M. by Mr. Vergenes, Chairman.

The minutes from July 9th, 2009, were approved with corrections. Motion by Mr. Mandros and seconded by Mr. Reynolds.

Public Comments

- Leslie Fordham, the newly established Lancaster Public Art Manager addressed the board and introduced herself.

Reports of Committees

Personnel, Wage & Salary Committee

- None.

Finance Committee

- None.

Marketing Committee

- The updated Parking News bulletin is in draft form and will soon be finalized and printed.

Facilities & Security Committee

- Ms. Riggs noted that the Chamber Dinner, in relation to parking, went smoothly without incident.
- Mr. Matthews, Ms. Stewart, And Mr. Reynolds met to discuss the companies who responded to the request for security for the garages. Out of the five that responded, two have been selected to return for a second meeting on the 26th.
- Ms. Riggs reported that the radios that have been recently put into place for the LPA security has been a success. Communication between the security staff and the JSID has worked well and has opened up wider range of abilities to increase security.

Other Business Items

Executive Director's Report

- None.

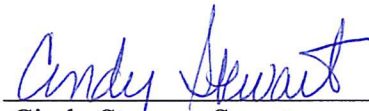
Miscellaneous Business

- Mr. Vergenes reported on the several possible facilitators for the strategic planning for the Parking Authority who he and Mr. Matthews have met with. Both Mr. Vergenes and Mr. Matthews have found that E4 Exchange is the preferred facilitator over all. A motion was made to engage the services of E4 exchange to perform strategic plan consulting services.
- Mr. Vergenes brought to the board's attention issues with respect to prior agreements with RRTA in association with their new garage on Queen Street and who will be operating it. LPA will be trying to resolve this issue as soon as possible.

Motions:

- A motion was made to engage in the services of E4 Exchange not to exceed 25,000 for the consulting of the Lancaster Parking Authority's strategic plan. Motion by Mr. Mandros and seconded by Ms. Riggs. The motion was approved by all board members present.
- A motion was made at 5:30 pm to adjourn by Ms. Stewart and seconded by Mr. Reynolds. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary