

PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES

For the Regular Board Meeting held

August 12th, 2010

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, August 12th, 2010 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary-Security; Brian Reynolds, Assistant Secretary-Treasurer-Security.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Dave Keller, Barley Snyder, LLC; Kyle Ressler, Accounts Payables; Lisa Tubay, Accounts Receivables .

Absent were: Mary Dougherty, Financial Manager.

The Lancaster Parking Authority Board Meeting was called to order at 7:31 A.M. by Mr. Vergenes, Chairman.

The minutes from July 8th, 2010, were approved with corrections. Motion by Mr. Mandros and seconded by Mr. Reynolds.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- Discussion of filling the executive director position will be held in executive session.

Finance Committee

- Mr. Matthews followed up on his comments made to the board in the previous meeting discussing the changes that have been made in order to cut budget costs such as cutting over time and excess manpower as well as finding cheaper service rates with various companies. Mr. Matthews is constructing the 2011 budget and will be putting together a projection for the remainder of 2010 which will be provided at the September board meeting.

Marketing Committee

- The newsletter has been delivered to the garages and surrounding businesses.

Facilities & Security Committee

- The elevator project in its entirety is still on schedule as the newly installed elevator at the Duke Street garage has been completed and is operational.
- Through the major maintenance program, stairway and roadway repairs are being completed at the Penn Square garage with joint and concrete maintenance, and step repairs being completed at the Duke and Water Street garages.

Other Business Items

Executive Director's Report

- Mr. Matthews brought to the board's attention of the issue regarding a leak in the East King retail unit. After reviewing the construct of the garage pertaining to the space, the flashing was found to be missing, which would normally prevent the leak. Communication with the bonding company will commence in order to get this issue corrected before any legal action is initiated.
- Interest has been shown in renting the entire Queen Street lot as well as taking over maintenance for it, while LPA retains its current parkers utilizing the spaces during business hours. Though the proposition is being considered, the LPA has taken no action on the matter, and any alternative utilization of the Queen Street lot has yet to be discussed. The board has instructed Mr. Matthews to continue to lease the lot and not entertain any offers to sell the lot at this point in time.

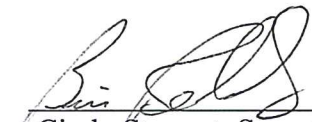
Miscellaneous Business

- The board approved the sum of \$100.00 to give as a donation to the Lancaster City Police Foundation.

Motions:

- A motion was made by Mr. Vergenes to adjourn the Public Board meeting at 8:10 A.M. in order to go into Executive Session to discuss personnel matters. 8:27 A.M. the Board returned to Public Session.
- A motion was made at 8:27 A.M. to adjourn by Mr. Mandros and seconded by Mr. Reynolds. The motion was approved by all board members present.

Respectfully submitted,



Cindy Stewart, Secretary