

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

August 28, 2014

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, August 28, 2014 at 8:00 AM in the LPA Office's at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Bryan Reynolds, Vice Chairman; Lisa Riggs, Treasurer; Dino Mandros, Asst. Secretary/Treasurer; and Cindy Stewart, Secretary.

Also present were: Larry Cohen, LPA Executive Director, Susan Graver, LPA Director of Finance and Administration, Gael Aime, LPA Director of Operations, and Tara Czeluscinski, LPA Staff.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Reynolds.

A motion to approve the minutes from July, 24 2014 was made by Ms. Riggs, seconded by Mr. Mandros, and approved by all members present.

Public Comments:

None.

Financials:

Financial results for July 2014 and fiscal year-to-date numbers were reviewed by the board. Overall, revenue is in-line with the budget.

Motion to approve the Minimum Municipal Obligations for 2015 Pension plan was made by Ms. Riggs, seconded by Mr. Mandros, and approved by all members present.

Executive Director's Report:

- Theft case resulted in pleas deal on 8/19 for a misdemeanor with restitution of our \$1k, three years' probation and a fine of \$900.
- "Aura I" kiosks issue from 2G to 3G promised to be resolved last month but McGann/Metric now needs another 1-2 months. Issue was supposed to be resolved at the beginning of 2014.
- In agreement with City, relocating meters from along Christian St (in back of Marion Court) for city vehicle use to new meters along Duke St. in front of City Hall with 15-minute parking.
- Suicide prevention training was held on August 26th.
- Customer Appreciation Days will commence in the first week in October.

- Pending meeting with Manheim Township Commissioners for kiosk/meter plan.
- Strategic plan/goals discussion set for October 23rd from 9am-Noon, just after our board meeting and moderated by A. Gingrich.
- ACTION: A motion was made to accept the LPA managing the Lancaster Newspaper Central Garage, under an “at risk” management agreement for the next three years. Motion approved by Mr. Mandros and second by Ms. Riggs and approved by all present.

Miscellaneous Business

- The next board meeting is scheduled for September 25th at 8:00 am.

Motions

- The motion was made at 8:35 am to adjourn by Ms. Riggs and seconded by Ms. Mr. Mandros. Motion approved by all present.
- A motion to adjourn the Public Board meeting at 8:35am to go into Executive Session to discuss matters of Real Estate. Motion was made by Ms. Riggs and seconded by Mr. Mandros.
- The Board returned to Public Session at 8:50am a motion to adjourn was made at 9:05 by Mr. Reynolds and seconded by Mr. Vergenes and approved by all members present.

Respectfully submitted,


Cindy Stewart, Secretary