

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

December 13, 2007

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, December 13, 2007 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Chip Kirchner, and Lisa Riggs, Assistant Secretary/Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; and Mary Dougherty, Financial Manager.

Absent were: Dino Mandros, Treasurer, and Cindy Stewart, Secretary

The Lancaster Parking Authority Board Meeting was called to order at 4:35 P.M. by Mr. Vergenes, Chairman.

The minutes from November 8, 2007 were approved without objections. Motion by Mr. Kirchner and seconded by Ms. Riggs.

Public Comments

- There were no public comments.

Reports of Committees

Personnel, Wage & Salary Committee

- Mr. Kirchner stated that he would be speaking with Mr. Matthews and Ms. Stewart in reference to the Personnel budget. They will be meeting before the next board meeting.
- Ms. Stewart and Mr. Matthews will meet with Mr. Peter R. Johnson to discuss salary for the LPA office staff after the 2008 budget has been completed and approved by the board.
- Mr. Matthews informed the board that he will be meeting with the various committees to discuss the 2008 budget.

Finance Committee

- The Committee had no report.

Marketing Committee

- The Committee had no report

Facilities & Security Committee

- The Committee had no report

Other Business Items

Executive Director's Report

- Mr. Matthews stated that he did contact Michigan and verified the weight manifests and checked them against their reports from the Elk Environmental over disputes with handling the contaminated soil.
- Mr. Matthews reported that it is costing LPA \$225,000.00 for the cleanup of the hazardous soils and liquids at the East King Garage site. Some of the non hazardous material that was taken out of the soil was from tanks that had not been properly drained. Mr. Matthews said that there were three more tanks than expected to be cleaned up at this site.
- Mr. Matthews said that due to the hazardous material cleanup we will be spending another \$107,000.00 for a safety plan this is a result of the different types of hazardous materials in the soil. Most of the hazardous soil will be able to be moved around the site instead of being removed. There are special handling requirements mandated by DEP; therefore Mr. Eric Slaven, our Environmental consultant will be working with DEP as we put our safety plan together.
- Mr. Matthews stated that due to our construction site, two lanes on King St. will be closed to accommodate the the back hoe that is needed to dig a 13 foot deep hole on the north side for sewer and water connections for the new King Garage. These closings will be from Jan. 7th thru the 10th. Mr. Matthews stated that he would like to keep at least one lane open on King St. otherwise there will be too much congestion on Vine street.

- Mr. Matthews will be requesting time on the agenda of the Traffic Commission in reference to the parked traffic on Vine St. at the lower level King St. exit. Mr. Matthews would like the street to be made no parking due to it obstructing the view of our parkers that are exiting the lower level parking area at King.

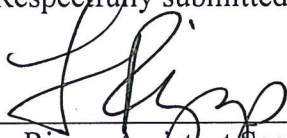
Miscellaneous Business

Mr. Matthews stated that in light of the new parking rates, we will be giving Central Market patrons an additional \$1.00 off validation on top of the one that market already distributes to its customers. LPA will give this additional discount through the month of January only. Mr. Matthews stated that the booth attendant will give a handout to our market patrons explaining the rate increase as they leave the garage.

Motions:

A motion was made by Mr. Mark Vergenes to adjourn the public board meeting at 5:35 P.M. and was seconded by Mr. Kirchner and the motion was carried.

Respectfully submitted,



Lisa Riggs, Assistant Secretary