

PARKING AUTHORITY OF THE CITY OF LANCASTER**MINUTES**

For the Regular Board Meeting held

December 11th, 2008

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, December 11th, 2008 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Lisa Riggs, Treasurer; Brian Reynolds, Assistant Secretary-Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables.

Absent were: Dino Mandros, Vice President; Kathleen Gray, Barley & Snyder; Cindy Stewart, Secretary.

The Lancaster Parking Authority Board Meeting was called to order at 4:30 P.M. by Mr. Vergenes, Chairman.

The minutes from November 13th, 2008, were approved without objections. Motion by Ms. Riggs and seconded by Mr. Reynolds.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- Mr. Matthews will be meeting with Ms. Stewart and Mr. Mandros to discuss personnel issues and wages relating to the LPA 2009 budget. Mr. Vergenes and Mr. Mandros will also be meeting to discuss and bring to the board a recommendation for Mr. Matthews' pay package for 2009.

Finance Committee

- None

Marketing Committee

- The board discussed plans on notifying and educating the public on the placement of the new multi-space meters.

Facilities & Security Committee

- Mr. Reynolds has been working on the Prince Street lighting project for design and functionality with MM Architects and the Executive Director. Mr. Reynolds will be trying to secure some light fixtures for a test at the garage before the new year.
- The next board meeting has been moved to January 15th. 2009.
- Mr. Matthews met with representatives of churches throughout Lancaster City to discuss Sunday morning parking arrangements. The Duke Street garage as well as the East King Street Garage will be set up to allow any patrons coming through the garages between 7:00 A.M. and 11 A.M. on Sundays will have three hours of free parking. After three hours, patrons will be charged regular rate.
- The board discussed the plans and placement for the first phase of the new multi-space meters being placed downtown. The new meters will be placed on East King Street from Queen Street to Duke Street, as well as on West King Street from Queen Street to Prince Street and on Queen Street from King Street to Orange Street.

Other Business Items


Miscellaneous Business

- None

Motions:

- A motion was made by Mr. Vergenes to adjourn the Public Board meeting at 5:22 P.M. in order to go into Executive Session to discuss personnel matters. At 5:33 P.M. the Board returned to Public Session. A motion to adjourn was made by Ms. Riggs and seconded by Mr. Reynolds. The motion was approved by all board members present.

Respectfully submitted,



Cindy Stewart, Secretary
MAAK VERGENES, Chair