

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

December 17, 2015

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, December 17, 2015 at 8:00 AM in the LPA offices at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Brian Reynolds, Vice Chairman; Constantine Mandros, Asst. Secretary/Asst. Treasurer.

Absent: None

Also present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Director of Finance and Administration; Gael Aime, LPA Director of Operations

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Vergenes.

Minutes from the November 19, 2015 board meeting were reviewed. Mr. Mandros made a motion to approve the minutes as presented. Mr. Reynolds seconded the motion and it was approved by all members present.

Public Comments:

None

Financial:

- The draft 2016 LPA Budget was presented for final discussion and review. There were no changes to the draft budget since it's review at the November 19, 2015 board meeting. Personnel Committee met to discuss the personnel expenses in the budget and did not propose any changes to the budget based on their review. A motion was made by Mr. Mandros to approve the budget as presented. The motion was seconded by Mr. Reinmiller and approved by all members present. Changes to the budget could be made, with board approval, during the year as a result of changes to LPA Operations.

Executive Director's Report:

- An update on the East King Street Garage Expansion and the planning and approval process was presented. Current cost estimates for the garage expansion provided by Walker Parking are higher than originally presented by over one million dollars. Alternative construction methods: for example, pre-cast concrete vs. cast-in-place concrete, are being evaluated.

- Discussions are continuing with the City of Lancaster with regard to the LPA assuming parking enforcement responsibilities. Due diligence activities are ongoing to evaluate the process for assuming this responsibility.
- The 2015 LPA Customer Service Survey results were reviewed. Results indicated that customers are highly satisfied with their parking experience and in most cases the results from the 2013 survey were exceeded in individual areas evaluated.
- A presentation will be made to traffic commission for the layout of additional metered parking spaces as a result of the walkability study.
- Thirteen new multi-space kiosks are scheduled to be installed prior to the end of 2015 in higher use areas of the city in the downtown business district.

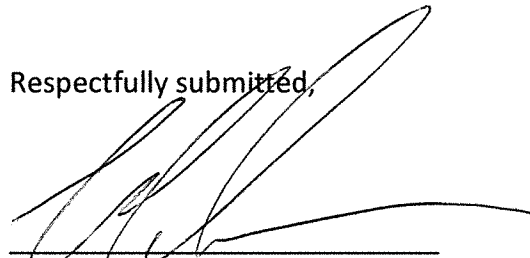
Miscellaneous Business

- The next board meeting is scheduled for Thursday, January 28, 2016 at 8:00 AM.

Ms. Stewart made a motion that the board adjourn at 9:30 AM to discuss matters of personnel. Mr. Mandros seconded the motion and it was approved by all members present.

The public meeting was reconvened at 9:50 AM. A motion was made by Ms. Stewart to adjourn the public board meeting at 9:50 AM. The motion was seconded by Mr. Reinmiller and approved by all members present.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Reinmiller', written over a horizontal line.

Mark Reinmiller, Secretary