

**PARKING AUTHORITY OF THE CITY OF LANCASTER  
MINUTES**

For the Regular Board Meeting held

February 8, 2005

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Tuesday, February 8, 2005, in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Ted Byrne, Chairman; Benjamin F. Gorman, Secretary; Mark Vergenes, Vice-Chair; Deno Mandros, Assistant Secretary/Treasurer; Chip Kirchner, Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; Jack Kenneff, Goodman & Kenneff; Mary Doughterty, Financial Manager and Gloria Chmiel, LPA Employee.

The Lancaster Parking Authority Board Meeting was called to order at 4:35 P.M. by Ted Byrne, Chairman.

The minutes from January 11, 2005 were approved without objection. Motion by Mr. Mandros and seconded by Mr. Kirchner.

**Public Comments**

- There were no public comments.

**Reports of Committees**

**Personnel, Wage & Salary Committee**

- Mr. Kirchner reported that our Hospitalization will be with Capital Blue Cross and will be administrated by Engle Hambright & Davies. After much discussion a motion was presented. See Motions & Resolutions

**Finance Committee**

- Mr. Vergenes reported that 2004 looks like a good year and will report after the audit if complete.

**Marketing Committee**

- The Committee had no report.

**Facilities & Security Committee**

- The Committee had no report.

**Other Business Items****Executive Director's Report**

- Mr. Matthews reported that the Lancaster Parking Authority was working with the DID Police to assist in the identification and capture of vandals breaking windows in cars in the garages and throughout the City. He also reported that some conversation took place regarding gating the Orange St. Entrance and the Queen Street exit. However, this would put us in a position of negative liability.

**Motions and Resolutions**

- Mr. Kirchner recommended that we approve EHD as our agent for our Health Care for our employees Mr. Mandros seconded. The motion was approved unanimously.
- Mr. Mandros made the motion with Mr. Gorman as second to approve the purchase of equipment for the garages of \$99,000 pending further review by Mr. Gorman and Mr. Matthews. Motion Carried unanimously.
- Motion by Mr. Vergenes and second by Mr. Gorman to transfer \$12,000 to the Marketing fund for market research. Motion carried unanimously.

The meeting was adjourned to an Executive session at 4:55 p.m. to discuss Real Estate.

Returned to regular session 6:10 P.M., motions were made and approved as per above. A motion to adjourn was made by Deon Mandros and seconded by Chip Kirchner. The motion passed unanimously at 6:15 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Benjamin F. Gorman", written over a horizontal line.

Benjamin F. Gorman, Secretary  
Ted Byrne, Chariman