

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

February 14, 2006

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Tuesday, February 14, 2006, in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Benjamin F. Gorman, Secretary; Mark Vergenes, Vice-Chair; Deno Mandros, Assistant Secretary/Treasurer; Chip Kirchner, Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; Mary Daugherty, Financial Manager.

Mr. Vergenes, Vice-Chairman called the Lancaster Parking Authority Board meeting to order at 4:35 P.M.. Mr. Byrne, Chairman had informed the Board at the January meeting that he would be resigning effective the end of this meeting but in-turned, resigned effective February 10, 2006 with a letter to the Mayor and copied to Mr. Matthews.

The minutes from January 10, 2006 were approved without objection. Motion by Mr. Mandros and seconded by Mr. Gorman .

Public Comments

- There were no public comments

Reports of Committees

Personnel, Wage & Salary Committee

- The Committee had no report. Mr. Vergenes brought to the board the Resolution Section 125 Cafeteria Plan that needs approval for 2006. This needs approval each year for our Insurance. (see Motions and Resolutions)

Finance Committee

- Mr. Vergenes informed the Board that they are still actively looking at moving our investments and overall banking needs to another bank.

Marketing Committee

- Mr. Mandros reported that at the Traffic Commission approved parking spaces on the 0 block of North Queen Street both sides and the 100 block. The west side of North Prince Street by the Ball Park from Liberty Street to the School of Art and Design is being considered for meters on the East Side of the Street. All of the proposals from the Traffic Commission must be approved by City Counsel. So the Parking Authority is not moving on any of these items at this time.

Facilities & Security Committee

- Mr. Gorman reported to the Board that a representative from Surtreat will be at our March meeting to review the findings and recommendations they have for us after the testing they done.
- Mr. Hummer our engineer reported that they have completed the inspection of all garages and found some standard concrete repairs that need our attention. The report is being prepared and we will go over this with Mr. Matthews. The garages are much dryer since Carl Walker done joint work. Carl Walker is coming back to give us a water analysis, on how we can tighten up more.

Other Business Items**Executive Director's Report**

- Mr. Matthews informed the board that the Major Maintenance for December was understated due to the Carl Walker billing not being accrued.
- Mr. Matthews informed the Board that the Web Site is underway. Information has been sent to EZSolution who is our designer.

Motions and Resolutions

- Mr. Mandros made a motion to accept Resolution for 2006 as drafted. Mr. Kirchner seconded. The motion carried.

Nominating Committee/Election of Board Officers

- Mr. Gorman made the following recommendation for Board Officers: Chairman, Mr. Vergenes; Vice-Chairman, Mr. Kirchner; Secretary, Mr. Gorman; Treasurer, Mr. Mandros; Assistant Secretary/Treasurer, Cindy Stewart. Nominations were opened to the floor. No additional nominations were forthcoming. Therefore a motion was made by Mr. Kirchner and seconded by Mr. Mandros to accept the nominations for officers as presented. The motion carried. The Chairman, Mr. Vergenes will bring recommendation for Committee assignment to the next Board Meeting in March.

Miscellaneous

- Mr. Vergenes informed the Board that the Mayor has nominated Cindy Stewart, to fill Mr. Byrne term until 2008. Ms. Stewart is the current Chairperson for the County Redevelopment Authority. She should be attending the next meeting.

A motion to adjourn the Public Board meeting at 5:25 P.M. to go into Executive Session to discuss purchase of Real Estate matters was made by Mr. Mandros and seconded by Mr. Gorman. Motion carried unanimously.

At 6:45 PM the Board returned to regular session. A motion to adjourn was made by Mr. Mandros and seconded by Mr. Kirchner. Motion carried unanimously.

Respectfully submitted,

Benjamin F. Gorman
Benjamin F. Gorman, Treasurer
SECRETARY (BFG)