

**PARKING AUTHORITY OF THE CITY OF LANCASTER  
MINUTES**

For the Regular Board Meeting held

February 12th, 2010

The Parking Authority of the City of Lancaster held its meeting on Friday, February 12th, 2010 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Kyle Ressler, Accounts Payables.

Absent were: Cindy Stewart, Secretary-Security; Brian Reynolds, Assistant Secretary-Treasurer-Security; Mary Dougherty, Financial Manager.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, will be requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 7:36 A.M. by Mr. Vergenes, Chairman.

The minutes from January 14th, 2010, were approved with corrections. Motion by Mr. Mandros and seconded by Ms. Riggs.

**Public Comments**

- None.

## Reports of Committees

### Personnel, Wage & Salary Committee

- None.

### Finance Committee

- None.

### Marketing Committee

- Mr. Vergenes brought to the board's attention that the mayor was very grateful for LPA's assistance with the recent snow emergencies, and ~~may~~ be holding a press conference to provide recognition of LPA's works through this matter.

### Facilities & Security Committee

- Mr. Matthews informed the board that the snow on the roofs of the garages has begun and will be completed by the following Monday.

## Other Business Items

### Executive Director's Report

- Mr. Matthews noted that when looking at the 2009 budget, with the Brunswick shutting down and loss in revenue from parking meters, total revenue of the Parking Authority was over \$2,000,000.00. The discussion for 2010 should be focused on increasing revenue.
- The paperwork for the elevator project is still being completed. Final contracts have been sent to Otis to get things underway.
- Mr. Matthews notified the board that the pay-on-foot machine will be installed on February 22<sup>nd</sup>. The machines will be tested, and further discussion will have to be established to decide the new "5 after 5" rate will be implemented.

**Miscellaneous Business**

- None.

**Motions:**

- A motion was made at 8:12 A.M. to adjourn by Mr. Mandros and seconded by Ms. Riggs. The motion was approved by all board members present.

Respectfully submitted,

  
Cindy Stewart, Secretary