

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

February 23, 2017

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, February 23, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Absent: None.

Also Present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; Kelly Murphy, LPA Executive Assistant.

Public in Attendance: Bernie Harris, City Clerk; Susan Hoover, City Resident; Jim Morrissey, City Resident.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the January 26, 2017 board meeting were reviewed. Ms. Stewart made a motion to approve the minutes, Mr. Reynolds seconded the motion and it was approved by all members present.

Public Comment

- Ms. Hoover expressed her gratitude for the Lancaster Parking Authority's on-street parking enforcement parking.
- Mr. Morrissey asked a question regarding the agreement between downtown apartment buildings and the Lancaster Parking Authority for enforcement. LPA does not enforce parking on private apartment building lots.

Financial

- The January 2017 actuals vs. budget was reviewed.
- Ticket activity reports and payments were discussed. A request was made for more information about industry standards for ticketing metrics. The credit card payment system for the District Justice office was also explained.
- The time between issuing a ticket and entering the ticket into the system for payment was discussed. Efforts are being made to streamline the process.

Executive Director's Report

- Ticketing areas for the LPA enforcement team and the Lancaster City Police were discussed. Specific areas have been outlined for ticketing officers to prevent overlap. Enforcement after business hours was also discussed.

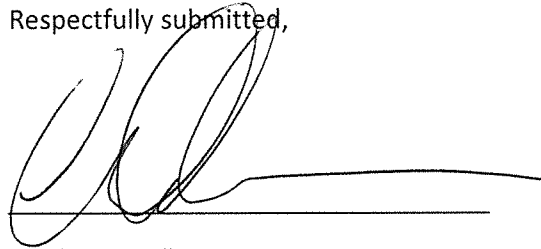
- Negotiations for the Fulton Bank site as a potential parking garage site have ceased. With discussions with the City Redevelopment Authority regarding the Lancaster Square site have commenced.
- An update was given for next steps for the Lancaster Urban Farming Initiative project. They are tentatively scheduled to return in April or May to provide an update.

Miscellaneous

- The next board meeting is scheduled for March 23rd, 2017 at 8:00 am.

There was a motion made by Mr. Vergenes to go into executive session at 9:00 AM. The motion was seconded by Mr. Snively and approved by all members present. The meeting was adjourned and did not return to public session.

Respectfully submitted,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned above a solid horizontal line.

Mark Reinmiller, Secretary