

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

January 10, 2008

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, January 10, 2008 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Chip Kirchner, Vice Chairman; Lisa Riggs, Assistant Secretary/Treasurer; Dino Mandros, Treasurer

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; and Mary Dougherty, Financial Manager.

Absent were: Cindy Stewart, Secretary

The Lancaster Parking Authority Board Meeting was called to order at 4:30 P.M. by Mr. Vergenes, Chairman.

The minutes from December 13, 2007, were approved without objections. Motion by Mr. Mandros and seconded by Mr. Kirchner.

Public Comments

- There were no public comments.

Reports of Committees

Personnel, Wage & Salary Committee

- Mr. Kirchner reported that the salaries accounted for a very significant portion of the budget. The union contract is in its second year. Mr. Kirchner also stated that over-time and part-time hours will need to be monitored due to the Convention Center. Security hours are also expected to increase due to the Convention Center. The budgeted amount for salaries for 2008 is \$633,000.00. Mr. Matthews reported that he estimated \$109,000.00 for medical benefits.

Facilities & Security Committee

- The Committee had no report.

Other Business Items

Executive Director's Report

- Mr. Vergenes stated that once striping at the East King Street site occurs, people who park there can be ticketed and towed. The minimal fine would be \$200.00. We just need to contact the police when the painting has been completed.
- Mr. Matthews reported that revenue is coming in. He also reported that extras for The East King Street site is cutting into the reserves.
- Mr. Vergenes reported that a rendering of the new garage will be displayed at the site. Mr. Matthews stated that he is working on getting a price.

Miscellaneous Business

- Ms. Riggs reported that the RRTA is sending out RFP for museum garage. There should be more information available by the next meeting.
- Ms. Riggs and Mr. Matthews will be meeting with the Lancaster Convention Center Authority on January 14, 2008, to finalize the plans for parking.

Motions:

A motion was made at 5:45 pm to adjourn by Ms. Riggs and seconded by Mr. Kirchner.

Respectfully submitted,


Cindy Stewart, Secretary