

**PARKING AUTHORITY OF THE CITY OF LANCASTER  
MINUTES**

For the Regular Board Meeting held

July 13, 2005

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Wednesday, July 13, 2005 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Ted Byrne, Chairman; Mark Vergenes, Vice-Chair; Benjamin Gorman, Secretary; Chip Kirchner, Treasurer; Deno Mandros, Assistant Secretary/Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; Mary Dougherty, Financial Manager.

The Lancaster Parking Authority Board Meeting was called to order at 4:40 P.M. by Ted Byrne, Chairman.

The minutes from June 14, 2005 were approved without objection. Motion by Mr. Vergenes and seconded by Mr. Gorman.

The minutes from the special meeting on July 11, 2005 were approved without objection, Motion by Mr. Vergenes and seconded by Mr. Gorman.

**Public Comments**

- There were no public comments.

**Nominating Committee/Election of Board Officers**

- Mr. Gorman made the recommendation that all officers stay the same with all that is happening with the authority at this time. This was seconded by Mr. Kirchner. Motion carried with out objection.

**Reports of Committees**

**Personnel, Wage & Salary Committee**

- The Committee had no report.

**Finance Committee**

- The Committee had no report.

**Marketing Committee**

- The committee had no report.

**Facilities & Security Committee**

- The committee had no report. Major Maintenance is going well.

**Other Business Items****Executive Director's Report**

- Mr. Matthews brought to the Board that he got a letter from Mayor Smithgall. He has reappointed Mr. Gorman for another five (5) years term on the Authority Board.
- Mr. Matthews brought to the Board that DID has changed their minds again in the hanging of banners at the Prince Street Garage. They will hang them with wire rope that he proposed, which is less expensive. They will hang on the Prince Street side and Orange Street side of the garage from the façade.
- Mr. Matthews brought to the Board that he and Ms Daugherty attended a seminar on Workman's Compensation and Unemployment Compensation. A law was passed to allow the businesses to cross examine the claimant not an attorney. This will save the Authority money.
- Mr. Matthews brought to the Board that the Major Maintenance is progressing very well. Prince Street is nearing completion and they are moving over to King Street and doing some joint work at Water Street. They should finish on time. Mr. Vergenes made a comment that the Major Maintenance Calendar that Mr. Matthews and Mr. Hummer, our engineer, adopted keeps these older garages in check. We won't have a large expense and it help keep our expenses in line.
- Mr. Matthews brought to the Board that he is in discussion with the group that has a product that is applied for preventive maintenance of rebar and a hardener to fill the voids in the concrete. They will be doing a test either on the helix or on the roof of the Prince Street Garage. After they demonstrate the advantages I want them to do a presentation to the Board. If all goes well, we would recommend including this Product in our Major Maintenance until we have all the garages covered with this material.

**Miscellaneous Business**

A motion to adjourn the Public Board meeting at 5:05 P.M. to go into Executive Session to discuss Real Estate and Personnel matters. The Board returned to Public Session at 7:20 PM a motion to adjourn was made by Mr. Mandros and seconded by Mr. Gorman and the motion carried unanimously.

Respectfully submitted,

Benjamin F. Gorman  
Benjamin F. Gorman, Secretary