

PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES

For the Regular Board Meeting held

July 11, 2006

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Tuesday, June 13, 2006 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Chip Kirchner, Vice-Chair; Benjamin Gorman, Secretary; Treasurer; and Cindy Stewart, Assistant Secretary/Treasurer

Also present were: Thomas Matthews, Executive Director. John Kenneff, Goodman & Kenneff; Mary Dougherty, Financial Manager, and Mike Hartley ,ELA Group

Special guest: No special guests present.

The Lancaster Parking Authority Board Meeting was called to order at 4:35 P.M. by Mr. Vergenes, Chairman.

The minutes from June 13, 2006 were approved without objection. Motion by Mr. Kirchner and seconded by Mr. Ben Gorman.

Public Comments

- There were no public comments.

Reports of Committees

Personnel, Wage & Salary Committee

- The Committee had no report

Finance Committee

- The Committee had no report.

Marketing Committee

- Cindy Stewart met briefly with Tom Matthews to begin discussions to explore the Possibility of conducting a consumer survey. One of the issues for the patrons would be a rate increase. She would also like to create a communication plan on changes to be done and a venue to receive public comments.

Facilities & Security Committee

- Mike Hartley, ELA group substituted for Mr. Grant Hummer, our ELA engineer. He reported on the bids for joint and concrete repair for all garages, and the coordination with waterproofing at Prince Street. Eight bids were returned for the repairs and Carl Walker Construction. was the low bidder. The bids ranged in price from \$98,580.00 to \$310,000. The low bid received from Carl Walker Construction was approved with a motion by Ben Gorman and seconded by Cindy. Stewart.

Other Business Items

Executive Director's Report

- Mr. Matthews informed the Board that the Lancaster Traffic Commission approved the placement of approximately 30 meters in the DID. The LPA placed the meters available in the high traffic areas. Some meters were relocated from areas of major underutilization to the new more productive areas. The remaining new areas designated

- . Tim Murphy is back working with Kone in Harrisburg. He will look into the situation and to fix all problems.

- Mr. Matthews and Cindy Stewart both feel the need to keep realistic regarding the map. Both are supportive but need to keep realistic. Also understand the need to generate more activity with suggestions such as street cars and bicycle lanes..

- Mr. Matthews informed the Board that he spoke with Don Elliot and engineer about providing spaces in Prince Street Garage during construction downtown. Expecting to receive an answer back within two months.. Trying to interest them in Water Street.

- Mr. Matthews informed the board that replacement of the Duke Street garage elevator would be at a cost of \$75,000.00, Prince Street with 4 elevators at \$15,000.00 each and King replacing 2 elevators with a cost of \$150,000.00 a each.

Miscellaneous Business

A motion to adjourn the Public Board meeting at 5:40 P.M. to go into Executive Session to discuss the purchase of real estate. At 6:30 P.M. the Board returned to Public Session a motion to adjourn was made by Mr. Mandros and seconded by Mr. Gorman and the motion carried.

Respectfully submitted,

Cindy Stewart, Secretary