

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

July 24, 2014

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, July 24, 2014 at 8:00 AM in the LPA Office's at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Lisa Riggs, Treasurer; and Cindy Stewart, Secretary.

Also present were: Larry Cohen, LPA Executive Director, Susan Graver, LPA Director of Finance and Administration, Gael Aime, LPA Director of Operations, and Tara Czeluscinski, LPA Staff.

Absent: Bryan Reynolds, Vice Chairman, and Dino Mandros, Asst. Secretary/Treasurer

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Vergenes.

A motion to approve the minutes from June, 26 2014 was made by Ms. Riggs, seconded by Ms. Stewart, and approved by all members present.

Public Comments:

None.

Financials:

Financial results for June 2014 and fiscal year-to-date numbers were reviewed by the board. Overall, revenue is in-line with the budget.

Executive Director's Report:

- August 18-22 theft trial pending no pleas deal.
- Snow removal claim was settled for \$5,500.
- "Aura I" kiosks issue from 2G to 3G promised to be resolved this week.
- Coordinating with PPL for payments for meter leasing on a consistent basis.
- Suicide prevention training to be held in the training room at the police station on August 26th.
- Search for staff accountant underway.
- Search for night/weekends/events operations manager underway.
- Pending meeting with Manheim Township Commissioners for kiosk/meter plan.
- Met with County to discuss development opportunities around Amtrak Station.

- Drafted five year strategic goals for discussion.
- Action: Approval to spend up to \$470k for four pay-in-lane units at \$170k each and \$300k to pay off additional principal on the elevator loan to reduce interest expense by \$71,168.


Miscellaneous Business

- The next board meeting is scheduled for August 28th at 8:00 am.

Motions

- A motion was made to approve the proposal for the use of funds in excess of prior approved 2014 capital budget by Ms. Riggs and seconded by Ms. Stewart. Motion was approved by all present.
- The motion was made at 9:05 am to adjourn by Ms. Riggs and seconded by Ms. Stewart. Motion approved by all present.

Respectfully submitted,


Cindy Stewart, Secretary