

PARKING AUTHORITY OF THE CITY OF LANCASTER

MINUTES

For the Regular Board Meeting held

June 13, 2006

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Tuesday, June 13, 2006 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Chip Kirchner, Vice-Chair; Benjamin Gorman, Secretary; Treasurer;

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; Mary Dougherty, Financial Manager.

Special guest: No special guests present.

The Lancaster Parking Authority Board Meeting was called to order at 4:28 P.M. by Mr. Vergenes, Chairman.

The minutes from June 13, 2006 were approved without objection. Motion by Mr. Kirchner and seconded by Mr. Ben Gorman.

Public Comments

- There were no public comments.

Reports of Committes

Personnel,Wage & Salary Committee

- The Committee had no report

Finance Committee

- The Committee had no report.

Marketing Committee

- The web site is now up and running. The Board Members present were given the address of the Web Site and asked to review and comment at the next Board Meeting. The Site will be reviewed by the Marketing Committee and the full Board at the next Board meeting July 11, 2006.

Facilities & Security Committee

- Mr. Hummer, our engineer reported that he and Mr. Matthews traveled to York to see a traction elevator which is the latest technology. The control room for the elevator is much less than for the older type elevators.

- Two Major Maintenance Contract was approved for the corrosion inhibitor to be applied by Surtreat. Their low bid was \$49,020. Caretti Inc. won the bid for the concrete repairs. Their bid was over budget, however if the Helix is removed, their bid would be acceptable. It was decided that it is within the scope of the LPA to negotiate with the vendor to remove the Helix from the contract. Mr. Hummer and Mr. Matthews will follow through with the contractor. The Board approved the bid for the contract repairs without the Helix. The amount of the winning bid is \$103,778.40. The Helix section of the bid will be added to the Joint Repair package which will be bid in June with a bid opening in July.

- Mr. Matthews and Mr. Hummer met with Tracey Fackler of Otis Elevator to review the condition of all of our elevators. The King Street elevator is a 40 year old vintage and the other elevators are 30 year old vintage elevators. Although work was completed to maintain a safe and operational elevator, the machines are in need of some major upgrading to extend the service life. The cost of this investment will be close to One Million Dollars over the next four years. This could have a dramatic effect on the balance remaining in the reserve.

Other Business Items

Executive Director's Report

- Mr. Matthews informed the Board that Mr. Kirchner and Mr. Vergenes and I are still working on the Strategic Plan/Business Plan that will be presented to Mayor Gray. It will be reviewed with the other Board in individual sessions.
- Mr. Matthews brought to the Board his meeting with Tom Smithgall and Dave Hixson on construction of the new garage. The LCCCA wanted to proceed to tear down the King Street Ramp. The Mayor and the LPA Board agree that the ramp will not be touched until a new garage is guaranteed. Also, any diverting of funds from the new garage will result in a loss of support for the project.
- Mr. Matthews informed the Board that an investment will be made of \$250 for two units to dispense dollar coins vs quarters at the two Hamilton units in question. This will make it more acceptable for the patrons and more efficient for the staff in maintaining the unit.
- Mr. Matthews reported that multi-spaced meters can be placed in the City for test purposes after a vendor has been selected. Vendors will not provide a test unit without being selected as the vendor of choice if the determination is made to purchase units.

Miscellaneous Business

A motion to adjourn the Public Board meeting at 5:35 P.M. to go into Executive Session to discuss Real Estate . At 6:30 P.M. the Board returned to Public Session a motion to adjourn was made by Mr. Mandros and seconded by Mr. Gorman and the motion carried.

Respectfully submitted,

Benjamin F. Gorman
Benjamin F. Gorman, Secretary