

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

June 11th, 2009

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, June 11th, 2009 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice President; Lisa Riggs, Treasurer; Brian Reynolds, Assistant Secretary-Treasurer.

Also present were: Thomas Matthews, Executive Director; Brent Detter, ELA Group, Inc; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables; Captain Brian Wiczowski, Lancaster Bureau of Police.

Absent were: Cindy Stewart, Secretary.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, is requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 4:32 P.M. by Mr. Vergenes, Chairman.

The minutes from May 14th, 2009, were approved with corrections. Motion by Mr. Mandros and seconded by Ms. Riggs.

Public Comments

- Captain Wiczowski discussed with the board the rise of graffiti in the garages and effective security precautions that could be put in place. Suggestions were made by Captain Wiczowski to consider additional security personnel, and upgrade existing cameras in the garages. This issue will be studied in more detail at a special meeting.

Reports of Committees

Personnel, Wage & Salary Committee

- None.

Finance Committee

- None

Marketing Committee

- The Parking News has been completed, and has been delivered to surrounding businesses as well as placed in the garage kiosks.

Facilities & Security Committee

- Mr. Reynolds informed the board that all of the lights have been installed. Final programming and adjustments have to be made before full completion. Cages will also be welded around the light housings in order to secure and protect the lights from vandalism.
- The board discussed and decided to set up the press release for the helix lighting on Thursday, June 25th, and the official lighting on Friday, June 26th.
- Mr. Matthews brought to the board's attention about the need to replace the lighting fixtures on top of the Prince Street garage. Mr. Matthews, Mr. Reynolds and Mr. Detter have been discussing new lighting fixtures, the pricing and possible grant applications that could be secured for this project.

Other Business Items

Executive Director's Report

- Mr. Matthews made the board aware that the Marriott Hotel reserved are currently being placed and welded within the Penn Square garage. Mr. Matthews will be meeting with representatives of the Marriott Hotel to discuss how they and LPA will work together to enforce parking for the hotels visitors.

Motions:

- A motion was made at 5:30 pm to adjourn by Mr. Mandros and seconded by Mr. Reynolds. The motion was approved by all board members present.

Respectfully submitted,



Cindy Stewart, Secretary