

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

June 10th, 2010

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, June 10th, 2010 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary-Security; Brian Reynolds, Assistant Secretary-Treasurer-Security.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables.

Absent were: None.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, will be requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 7:35 A.M. by Mr. Vergenes, Chairman.

The minutes from May 27th, 2010, were approved with corrections. Motion by Mr. Mandros and seconded by Ms. Riggs.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- The board will be meeting at the JSID office on Thursday, June 17th at 7:30 am to discuss filling the executive director position.

Finance Committee

- In September, Mr. Matthews will be submitting his suggestions for rate increases for 2011.

Marketing Committee

- LPA had donated close to \$7,000.00 to Central Market to help sustain business through their construction process. In conjunction with this contribution, promotional literature by Central Market recognizing the LPA is non-existent. Mr. Matthews will contact Valerie Moul, regarding LPA recognition.
- Mr. Matthews informed the board that the advertisement in the Merchandiser has been continued.

Facilities & Security Committee

- Mr. Matthews noted that 5 additional handicapped parking spaces had been placed in the Prince Street Garage by the Binn's Park exit to accommodate handicap parkers during the development of the elevator project. Additional signage will be placed to notify parkers of operating elevators and alternative handicap spaces

Other Business Items

Executive Director's Report

- An Enforcement meeting was held to discuss Saturday enforcement of the parking meters. The DID map was chosen as the outline of which meters would be enforced on Saturdays. Discussion will be had with the Retail Committee. As long as there is still support from the Retail Committee, The Public Works Committee will then consider it and hold a public meeting there to be passed and then sent to City Council to be approved. Clarity on the reason why Saturday enforcement is being established will be brought to attention of the committees for further understanding. Rollout of this change will be further discussed after a decision has been made.
- The retail spaces are being fully completed and will be ready for lease.

- An RFP is being sent out for the Millersville University parking location after Millersville has decided to bid out its parking decision between LPA's Prince Street Garage and the Newspaper's Central Parking Garage.
- Accommodations are being made for the Chamber Dinner parking including increased staff, VIP spaces in the lower level of the Penn Square Garage, and color designated signs throughout the city directing where to park.

Miscellaneous Business

- None

Motions:

- A motion was made at 8:45 A.M. to adjourn by Ms. Riggs and seconded by Ms. Reynolds. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary