

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

June 26, 2014

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, June 26, 2014 at 8:00 AM in the LPA Office's at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Bryan Reynolds, Vice Chairman; Lisa Riggs, Treasurer; and Cindy Stewart, Secretary.

Also present were: Larry Cohen, LPA Executive Director, Susan Graver, LPA Director of Finance and Administration, Gael Aime, LPA Director of Operations, and Tara Czeluscinski, LPA Staff.

Absent: Dino Mandros, Asst. Secretary/Treasurer

Guests: Michael Davis, Barley Snyder LLC; Dan Nephin, Lancaster News Reporter

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Vergenes.

A motion to approve the minutes from May 22, 2014 was made by Ms. Riggs, seconded by Ms. Stewart, and approved by all members present.

Public Comments:

None

"Suicide Prevention Meeting" Briefing:

An action plan is being formulated to aid in suicide prevention based on recommendations from health care professional who attended the meeting. Agreed upon suggestions include, training, signage (with the local suicide prevention number), and to explore a hotline phone direct to a local support. The need to install fencing and/or netting was discussed and agreed that it is not a deterrent to suicides. By next meeting, training will be scheduled and signage design should be finalized.

Financials:

- Financial results for May 2014 and fiscal year-to-date numbers were reviewed by the board. Overall, revenue is in-line with the budget. Forecasted financial results for 2014 were also reviewed by the board.
- Kiosks were altered to help prevent against vandalism and theft. Since this alternation was made in May, there has been an increase in revenue collected.
- A proposal for special use of funds in excess of the 2014 budget will be presented at the next board meeting.

Executive Director's Report:

- 2014 repairs and maintenance work underway.
- "Aura I" kiosks issue from 2G to 3G still working toward completion.
- Vandalism from kiosks resolved by having coins fall directly into coin bank.
- Allied Barton participated in suicide prevention discussions.
- Drafted benefits revisions scenarios for discussion with Personnel Committee.
- Advisory luncheon today with new customer attendees.
- Newspaper Garage management proposal contract draft is underway.
- Working to schedule follow-up meeting with Manheim Township Commissioners for kiosk/meter plan.
- Drafting next five year strategic plan/goals to be presented at upcoming board meeting.
- Memo of Understanding with City for North Queen Street lot provided to City.


Miscellaneous Business

- The next board meeting is scheduled for July 24th at 8:00 am.

Motions

- The motion was made at 8:55 am to adjourn by Ms. Riggs and seconded by Ms. Stewart. Motion approved by all present.

Respectfully submitted,


Cindy Stewart, Secretary