

**PARKING AUTHORITY OF THE CITY OF LANCASTER  
MINUTES**

For the Regular Board Meeting held

March 13, 2008

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, March 13th, 2008 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Chip Kirchner, Vice Chairman; Lisa Riggs, Assistant Secretary/Treasurer; Dino Mandros, Treasurer; Cindy Stewart, Secretary

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; Mary Dougherty, Financial Manager; and Kyle Ressler, Employee.

Absent were: Tom Goodman

The Lancaster Parking Authority Board Meeting was called to order at 4:34 P.M. by Mr. Vergenes, Chairman.

The minutes from February 21, 2008, were approved without objections. Motion by Mr. Kirchner and seconded by Ms. Riggs.

**Public Comments**

- There were no public comments.
- Mr. Vergenes mentioned Goodman and Kenneff may no longer be retained as the LPA's Council.

**Reports of Committees**

**Personnel, Wage & Salary Committee**

- Mr. Kirchner stated that the beginning of stage one has been completed for the salary ranges of LPA employment. Stage two will be to determine what skill sets LPA will need with future implications.

**Finance Committee**

- The Committee had no report.

### **Marketing Committee**

- Ms. Riggs stated that the next Parking Spot will highlight the signage system and way finding system as well as the lighting of the helix. Lisa Tubay will also be the highlighted employee of this spot.

### **Facilities & Security Committee**

- The Committee had no report.

### **Other Business Items**

### **Executive Director's Report**

- Mr. Matthews mentioned that he will be meeting the village and there attorney as well as RRTA and Brett Jackson to discuss the Village parking during the construction at the North Queen and East Chestnut street lot.
- Mr. Matthews discussed that the budget is doing very well. With high jury numbers and building contractors, revenue has been high for the month of February.
- Mr. Matthews stated that a new entry gate will be installed on the 19<sup>th</sup> and 20<sup>th</sup> of this month to increase the flow of traffic into the Prince Street Garage via the prince street entrance.
- Mr. Matthews discussed looking into placing a flat fee for the Prince Street Garage for special events such as Fulton Opera House debuts, "First Fridays", etc.
- Ms. Riggs mentioned that there has been a proposal to renovate the train station and that it is moving along nicely. Parking will be a big part in
- Mr. Mathews noted that he is looking into using the empty space behind the orange street bus stop along the Prince Street Garage.

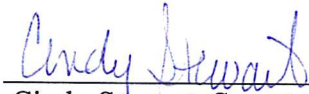
### **Miscellaneous Business**

- The board will be personally giving donations to the Lancaster Area Library, as LPA will be matching the amount they donate into one lump sum in memory of Jack Kenneff.

**Motions:**

A motion was made at 5:30 pm to adjourn by Ms. Riggs and seconded by Ms. Stewart.

Respectfully submitted,



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Cindy Stewart, Secretary