

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

March 23, 2017

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, March 23, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Absent: None.

Also Present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; M. Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance and Administration.

Public in Attendance: Bernie Harris, City Clerk; Susan Hoover, City Resident; Tim Stuhldreher, LNP, Randy Patterson, City Director of Economic Development & Neighborhood Revitalization.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the February 23, 2017 board meeting were reviewed. Mr. Snively made a motion to approve the minutes, Mr. Reinmiller seconded the motion and it was approved by all members present.

Public Comment

- No public comment

New Business

- Larry Cohen introduced David Weichert, the new LPA Director of Finance and Administration.
- Randy Patterson presented conceptual drawings of the current proposal for the redevelopment of the Bulova building/101 N. Queen St. as a mixed-use retail/residential space, including a proposed parking garage, with a request to the Parking Authority to fund a feasibility study for the garage portion. Extensive discussion was held around design details and financing options including CRIZ funding available for debt service. A motion was made by Ms. Stewart to fund a feasibility study, not to exceed \$50,000 in cost, seconded by Mr. Reynolds and approved by all members present.

Financial

- The February 2017 actuals vs. budget was reviewed. Patrick Hopkins from the City is working on an amendment to clarify the payment schedule of ticket revenues to the City. The proposed amendment will be presented at the next board meeting.
- Ticket activity reports and payments were discussed. A status update was provided for the setup of transmittal of tickets to the District Justice court system.

- The Parking Authority's response to the March 14 snowstorm was discussed. LPA incurred approximately \$35,000-\$40,000 in snow removal costs. The consensus was that the planning and coordination with other city agencies was very successful.
- The Parking Authority's off hour's response process and coordination with the City Police were outlined and discussed.

Executive Director's Report

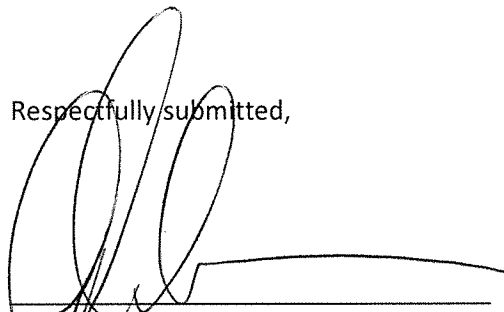
- The Traffic Commission voted to keep the relationship with the LPA to a consultant/advisory role versus having the LPA on the commission as per their interpretation of the ordinance and in who should serve on the commission.
- A special meeting of the Traffic Commission will be held on April 12 at 5:00 PM to discuss the Market District ordinance regulations.
- The Parking Authority's public communication outreach was discussed. The individual previously responsible for public communications has left the Authority, but may be available on a consulting basis. Management will formulate new plans on how to best provide public communication in the future.

Miscellaneous

- The next board meeting is scheduled for April 27th, 2017 at 8:00 am.

With no further business before the board, there was a motion made by Mr. Snively to adjourn the meeting. The motion was seconded by Mr. Reynolds and approved by all members present. The meeting was adjourned at 9:17 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Reinmiller', written over a horizontal line.

Mark Reinmiller, Secretary