

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

May 27th, 2010

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, May 27th, 2010 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary-Security; Brian Reynolds, Assistant Secretary-Treasurer-Security.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Justin Martin, Reinsel Kuntz Leshner; Mark Zettlemoyer, Reinsel Kuntz Leshner; Mary Dougherty, Financial Manager; Kyle Ressler, Accounts Payables.

Absent were: None.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, will be requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 7:35 A.M. by Mr. Mandros, Vice Chairman.

The minutes from April 8th, 2010, were approved without objections. Motion by Mr. Mandros and seconded by Ms. Riggs.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- LPA has met with its attorneys to confirm that the board can meet outside of public session to discuss replacement for the executive director position. This meeting will be held at the JSID office on Thursday, June 17th at 7:30.

Finance Committee

- Mr. Zettlemoyer, Reinsel Kuntz Leshner, reviewed the 2009 financial report. The financial report was presented in DRAFT although none of the details were expected to change. The Board accepted the report as submitted.

Marketing Committee

- LPA sent out letters informing parkers about the upcoming elevator repair schedules.
- There will be a parking enforcement meeting to discuss possible Saturday enforcement of the meters located within the Downtown Investment District. If Saturday enforcement is approved, the rollout and communication process will be addressed to find the best approach to implement the change.

Facilities & Security Committee

- None.

Other Business Items

Executive Director's Report

- Lancaster City as well as the Traffic Commission has asked LPA to place additional meters on the 200 block of East King as well as the 300 block of North Queen Street. Presently, LPA does not have the available number of meters needed to fulfill the request. Though purchasing new meters is not in the budget, increased amount of multi-space meters will be installed later this year which will provide the needed number of meters to complete the request.

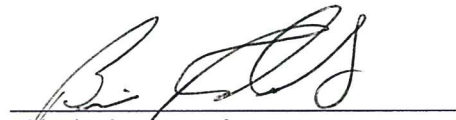
Miscellaneous Business

- None

Motions:

- A motion was made to accept the draft of the 2009 audit as presented by Reinsel Kuntz Leshner. Motion by Mr. Mandros and seconded by Ms. Stewart. The motion was approved by all board members present.
- A motion was made by Mr. Mandros and seconded by Mr. Reynolds for the retainment of the current board officers. The Board Officers are, Mr. Vergenes as Chairman; Mr. Mandros as Vice Chairman; Ms. Riggs as Treasurer; Ms. Stewart as Secretary; and Mr. Reynolds as the assistant secretary/treasurer. The motion was approved by all board members present.
- A motion was made at 9:14 A.M. to adjourn by Ms. Riggs and seconded by Ms. Reynolds. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary