

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

November 18th, 2010

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Thursday, November 18th, 2010 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice Chairman; Lisa Riggs, Treasurer; Cindy Stewart, Secretary; Brian Reynolds, Assistant Secretary-Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc; Kyle Ressler, Accounts Payables; Mary Dougherty, Financial Manager.

Absent were: None.

Note: The LPA solicitor, Kathleen Gray, Barley Snyder, LLC, will be requested to attend the board meeting when board business may require the solicitor's opinion on guidance.

The Lancaster Parking Authority Board Meeting was called to order at 7:30 A.M. by Mr. Vergenes, Chairman.

The minutes from October 14th, 2010, were approved with corrections. Motion by Mr. Reynolds and seconded by Ms. Stewart.

Public Comments

- None.

Reports of Committees

Personnel, Wage & Salary Committee

- Ms. Stewart presented the results of the Union negotiation meeting. Union negotiations did take place for the 2011 Union contract and were completed in one evening. A shorter three year contract was made in concerns of economic development as well as healthcare reform. Raises were agreed to 2% for each of the three years. Differentials in pay were also recognized with 4 different levels of experience and training, which would result in an increase of ten cents per level. Longevity recognition has been denied giving that within the union positions, longevity has not been tied to increased technical ability. Fair Share was also denied seeing how the part time employees would not be getting any additional benefits by paying union dues other than wages. Though an extra personal day was denied, an extra dollar per hour would be added for holiday pay. As a result in the forthcoming healthcare reform, Union contributions will be increased 1% each year under the contract reaching a total of 8% by 2013. Though the Union contributions have been increased, a 5% cap has been placed which will not allow union contributions go higher than 5% of a single union employee's salary. Also, instead of a published rate for mileage driven, the new contract states that the IRS approved rate will be given. A motion was made to accept the recommendation by the personnel committee for the Union contract.
- The recruitment process is moving forward with the board narrowing the applicants down to two. The meeting will be going into executive session to perform final phone interviews with each candidate and the board will make its final decision. The decision will be made public in the December board meeting.

Finance Committee

- None.

Marketing Committee

- Ms. Riggs noted that The Central Market Trust has acknowledged LPA with its use of ads.
- A new Parking News with be complete by the end of this year.
- Ms. Stewart questioned what public documents, if any, should be board on LPA's website. There is no requirement to place them on the website. Mr. Reynolds will be collecting different thoughts and views on the matter and will follow up in the December meeting.

Facilities & Security Committee

- The lights on the Penn Square garage roof have been finished with only a few diagnostics still needed to be taken. Prince Street and Duke Street are yet to be done.
- Mr. Matthews reported that the second elevator at the Penn Square garage will be completed mid December, with the remaining elevators at the Prince Street being finished in February. Directional and way finding signs are being made for the interior and exterior of the elevators.
- The Jeep Wrangler, which is the primary snow plowing vehicle for the LPA has been found to have a cracked block. Mr. Matthews has requested the board to approve the purchase of another Jeep Wrangler and a new plow to replace it. The board approved a maximum total expenditure of \$20,000.00 for the purchasing of a used Jeep Wrangler and new plow.

Other Business Items

Executive Director's Report

- After inspecting the Going & Plank Attorneys building concerning a leak they have discovered, it has been found that their building has many outlets where water could be coming through. A letter has been sent saying that the LPA is not responsible for the leak. Mr. Matthews is awaiting for a full response to the letter.

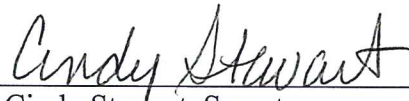
Miscellaneous Business

- Mr. Vergenes voiced his concern about the 2011 budget with the purchasing of the vehicle, and loss of meter revenue that will be seen with the streetscape project as well as the lack of revenue from 2010. His proposal was to change the cost of the meters, which would be based on a quarter for every 10 minutes for all of the meters as of January 1st, 2011. The board will consider this option at the December board meeting

Motions:

- A motion was made to accept the recommendation by the personnel committee for the Union contract by Mr. Mandros and seconded by Ms. Riggs. The motion was approved by all board members present.
- A motion was made to approve a maximum total of 20,000.00 to purchase a used Jeep Wrangler and a new plow by Mr. Mandros and seconded by Mr. Reynolds
- A motion was made by Mr. Vergenes to adjourn the Public Board meeting at 8:50 A.M. in order to go into Executive Session for matters involving the Executive Director position. 9:50 A.M. the Board returned to Public Session.
- A motion was made at 9:51 P.M. to adjourn by Ms. Riggs and seconded by Ms. Stewart. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary