

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Regular Board Meeting held

October 11, 2005

The Parking Authority of the City of Lancaster held its regularly scheduled meeting on Tuesday October 11, 2005, in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Ted Byrne, Chairman; Benjamin F. Gorman, Secretary; Mark Vergenes, Vice-Chair; Chip Kirchner, Treasurer; Deno Mandros, Assistant Secretary/Treasurer.

Also present were: Thomas Matthews, Executive Director; Grant Hummer, ELA Group, Inc.; John Kenneff, Goodman & Kenneff; Mary Daugherty, Financial Manager.

Other Guests: Jack Howell, President of Lancaster Alliance

The Lancaster Parking Authority Board Meeting was called to order at 4:35 P.M. by Ted Byrne, Chairman.

The minutes from September 13, 2005 were approved without objection. Motion by Mr. Vergenes and seconded by Mr. Mandros.

Public Comments

- Mr. Howell brought to the board information from a meeting that he and Mr. Matthews attended in regards with having consultants come in and train people in methods on how to develop consensus and political input from all parties outside the standards. Not that they would come and tell us what to do with our projects but be able to give us input. They would meet with the public and then bring their views and ideas back to us. This could send a better message to the community. We will look into having these consultants meet with the board so that we are all on the same page.

Reports of Committees

Personnel, Wage & Salary Committee

- The Committee had no report.

Finance Committee

- Mr. Vergenes informed the Board that he and Mr. Matthews will be meeting with Stuart Juppelatz, of Fulton Bank to discuss the \$700,000. Restricted Asset and the opportunity to move for additional returns on Investment.

Marketing Committee

- Mr. Mandros informed the Board that the free parking Election bags will be put into use for the November 15, 2005 election. Handicapped parking on-street meters is in need of development for the city.

Facilities & Security Committee

- Mr. Matthews informed the Board that the Major Maintenance Contractor is not meeting the contract. He already has been fined \$4,400.00 for delays. Our engineers and Mr. Matthews did a walk through with the contractor. The weather is now changing and we will need to carry some of our joint and waterproofing work into next years major maintenance. The contractors concrete work was acceptable, the other work in marginal. There will be more fines going out to them. The Board noted their support for the actions taken by Management on this issue.

Other Business Items

Executive Director's Report

- Mr. Matthews informed the Board that Chain Link fencing is being installed at the Duke Street Garage. Red Rose Transit is paying for this fence.
- Mr. Matthews informed the Board that meters are being installed in front of the Verizon Building on Duke Street.
- Mr. Matthews informed the Board that the PPA Meeting will be held in Lancaster next year.

Miscellaneous

- Mr. Matthews informed the Board that a Real Estate Planning Committee needs to be formed to look at parking alternatives. A committee of, Mr. Byrne, Mr. Vergenes, and Mr. Matthews is already in place and will continue no need to form another committee.
- Mr. Byrne informed the Board that the copy of the letter to the Finance Committee of the City of Lancaster is in front of you. It is stating that we no longer have a proposal to erect a new parking facility. The window of financial opportunity for the 9.5 million is closed. Mr. Vergenes made a motion to accept the letter and Mr. Mandros seconded and the Motion carried.

The Public Board meeting moved into Executive Session at 5:45 P.M. to discuss Real Estate Matter. The Board returned to the regular session at 6:10 P.M. A motion was made to adjourn by Mr. Mandros and seconded by Mr. Gorman. The motion Carried.

Respectfully submitted,

Benjamin F. Gorman
Benjamin F. Gorman, Secretary