

## **PARKING AUTHORITY OF THE CITY OF LANCASTER**

Minutes for the Regularly Scheduled Board Meeting held

**October 23, 2014**

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, October 23, 2014 at 8:00 AM in the LPA Office's at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Bryan Reynolds, Vice Chairman; Lisa Riggs, Treasurer; Constantine Mandros, Asst. Secretary/Asst. Treasurer; and Cindy Stewart, Secretary.

Also present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Director of Finance and Administration; Gael Aime, LPA Director of Operations.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Vergenes.

A motion to approve the minutes from September, 25 2014 was made by Mr. Reynolds, seconded by Ms. Riggs, and approved by all members present.

### **Public Comments:**

None.

### **Financials:**

- Financial results for August 2014 and fiscal year-to-date numbers were reviewed by the board. Overall, revenue is in-line with the budget.
- New employee benefit policies for non-bargaining unit employees were proposed as follows beginning December 1, 2014:
  - Employee cost sharing percentages were presented for health insurance for non-bargaining unit employees. The proposed contribution rates toward the health insurance premium are 10% for single coverage, 18% for two person coverage and 20% for family coverage.
  - For non-bargaining unit employees, a new policy that excludes an employee's spouse from coverage under the LPA health plan if they are employed and eligible for coverage under their employer. The policy is effective for all employees and does not grandfather current employees.
  - For non-bargaining unit employees, the health reimbursement account will be changed to provide for each employee to pay the first \$500 of the deductible. The remainder of the deductible will be covered under the HRA in the amounts of \$500 for single and \$1500 for two-person and family.

After significant discussion of the impact of the changes to employees, the variety of options available in offering health insurance to employees, a motion was made by Ms. Stewart to approve the proposed changes to the non-

bargaining unit benefits as proposed. The motion was seconded by Ms. Riggs and approved by all present.

**Executive Director's Report:**

- The Central Garage management was assumed on October 1, 2014. The transfer of management went smoothly and is progressing as planned.
- Last year's bid results for meter kiosk replacements were presented again since the LPA has decided to move forward with accepting the lowest bidder, Cale America. The vendor has agreed to honor the bid amount from last year and legal opinion was obtained to confirm that the LPA does not have to re-bid the purchase. The capital needed for the project will be presented as part of the 2015 budget next month.
- Manheim Township Commissioners have placed the plan for kiosk/meters near the AMTRAK train station on hold.
- Barley Snyder is asking to resign as solicitor for the Lancaster Parking Authority effective December 31, 2014. We obtained a proposal from Barry Handwerger from Zimmerman, Pfannebecker, Nuffort & Albert for services as the solicitor for the Lancaster Parking Authority, beginning January 1, 2015. Mr. Vergenes made a motion to accept Barry Handwerger as the solicitor for the LPA. The motion was seconded by Ms. Riggs and was approved by all present.
- Strategic plan/goals discussion will be held from 9am-Noon, just after our board meeting and moderated by A. Gingrich.

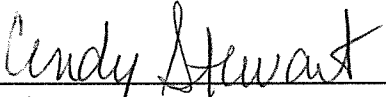
**Miscellaneous Business**

- The next board meeting is scheduled for November 20, 2014 at 8:00 am.

**Motions**

- A motion to adjourn the public board meeting at 8:45 am to go into Executive Session to discuss personnel matters related to the pension plan. Motion was made by Ms. Riggs and seconded by Mr. Mandros.
- The Board returned to Public Session at 9:00am. A motion to adjourn was made at 9:00 by Mr. Reynolds and seconded by Mr. Mandros and approved by all members present.

Respectfully submitted,

  
Cindy Stewart, Secretary