

## **PARKING AUTHORITY OF THE CITY OF LANCASTER**

Minutes for the Regularly Scheduled Board Meeting held

**September 19, 2017**

The Lancaster Parking Authority (LPA) held its re-scheduled regular board meeting on Tuesday, September 19, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Also Present: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor.

Public in Attendance: Bernard Harris, City Clerk; Tim Stuhldreher, LNP; Randy Patterson, Lancaster City Director of Economic Development & Neighborhood Revitalization.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the August 24, 2017 board meeting were reviewed. Mr. Reynolds made a motion to approve the minutes as presented, Mr. Reinmiller seconded the motion and it was approved by all members present.

### **Public Comment**

None

### **Economic Development**

Randy Patterson, Lancaster City Director of Economic Development and Neighborhood Revitalization, presented updated information regarding the Lancaster Square development project and the anticipated parking garage for that project. Mr. Patterson will present a project update at the beginning of each board meeting until it is completed. The parking garage project is proceeding into the next phases of planning land acquisition, demolition and additional engineering and architectural review of the design of the garage and its orientation on the property. Financing of the parking garage portion of the project was discussed. It is expected that funds will be available from the City Revitalization and improvement Zone (CRIZ) Authority to pay for expenses related to the project and pay for the debt service on the garage. The CRIZ Authority approved funding for additional engineering design consulting to move into the next phase of the project at its September 26, 2017 board meeting.

### **Financial**

- August and September financials will be presented in October.
- Ms. Graver reviewed the 2018 Minimum Municipal Obligation (MMO) for the LPA pension plan with the board. The minimum amount due to be paid to the pension plan in 2018 is \$31,043. Mr. Reynolds made a motion to approve the 2018 Minimum Municipal Obligation as presented. The motion was seconded by Mr. Snively and approved by all members present.

**Executive Director's Report**

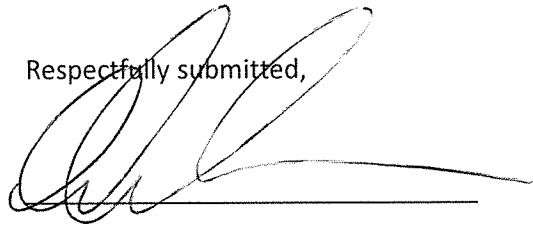
- Enforcement metrics were reviewed.

**Miscellaneous**

The next board meeting is scheduled for Thursday, October 26, 2017 at 8:00 am.

A motion was made by Mr. Reynolds to adjourn at 9:10 AM. The motion was seconded by Ms. Stewart and approved by all members present.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Reinmiller', is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mark Reinmiller, Secretary