

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

September 24, 2015

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, September 24, 2015 at 8:00 AM in the LPA offices at 111 N. Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman (arrived at 8:25 AM); Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Constantine Mandros, Asst. Secretary/Asst. Treasurer.

Absent: Mark Reinmiller, Secretary.

Also present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Director of Finance and Administration; Gael Aime, LPA Director of Operations; Damian Larkin, Walker Parking Consultants; and Maryann Marotta, Main/Marotta Architects.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 A.M. by Mr. Reynolds.

Minutes from the August 20, 2015 board meeting were reviewed. Ms. Stewart noted that she left at 8:45 AM and did not vote on the amendment to the pension plan. Mr. Mandros made a motion to approve the minutes as presented with a notation in the minutes that Ms. Stewart left prior to the vote on the pension plan amendment. Ms. Stewart seconded the motion and it was approved by all members present.

Public Comments:

None

Financial:

- The LPA's pension plan minimum municipal obligation (MMO) for 2016 was presented and reviewed. This payment is due in 2016 in the amount of \$20,835. Ms. Stewart made a motion to approve the 2016 minimum municipal obligation as presented. Mr. Mandros seconded the motion and it was approved by all members present (excluding Mr. Vergenes).
- The August 2015 financial reports were presented and reviewed.

Executive Director's Report:

- Damian Larkin and Maryann Marotta presented the plan design for the East King Street Garage expansion project. The board member discussed the design details. Community involvement in the design process was discussed. There has been one community meeting held to date to solicit community input for the design. Preliminary presentation to the Historical Architectural Review Board is planned for October 6, 2015.

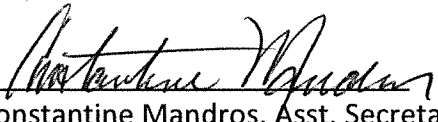
- A board resolution authorizing RBC Capital Markets and Barley Snyder to proceed with pursuing a refunding of current bonds and obtaining additional capital to fund projects including the East King Street Garage expansion project was presented and reviewed. Mr. Mandros made a motion to approve Board Resolution 2015-3 as presented. Mr. Reynolds seconded the motion. The motion was unanimously approved by all members present.
- A suggestion was made to have board members conduct transitional meetings to relay pertinent information regarding committee work due to changes to board committee assignments.
- There was a meeting with regard to LPA assuming responsibility for parking enforcement in the city with Mayor Gray and his staff on September 23, 2015. The next step is to move forward to work on formulating an agreement with the City's Director of Administrative Services, Patrick Hopkins, in October 2015.
- On-street operations audit results and recommendations were reviewed with the board of directors. An on-street plan was developed after the audit and is in the process of implementation. Re-evaluation of the audit results will be performed later in 2016 to show how the implementation of plan action items impacted the areas of needed improvement in the audit.

Miscellaneous Business

- The next board meeting is scheduled for Thursday, October 22, 2015 at 8:00 AM.

A motion was made by Mr. Reynolds to adjourn the public board meeting at 9:30 AM. The motion was seconded by Mr. Mandros and approved by all members present.

Respectfully submitted,


Constantine Mandros, Asst. Secretary