

**PARKING AUTHORITY OF THE CITY OF LANCASTER
MINUTES**

For the Special Board Meeting held

April 5th, 2011

The Parking Authority of the City of Lancaster held a Special Board meeting on April 5th, 2011 in the Authority Office at 111 North Prince Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Deno Mandros, Vice President; Lisa Riggs, Treasurer; Brian Reynolds, Assistant Secretary-Treasurer.

Also present were: Larry Cohen, Executive Director; Joe Rager, Operations Manager; Kyle Ressler, LPA Accounts Payables.

Absent were: Cindy Stewart, Secretary.

The Lancaster Parking Authority Board Meeting was called to order at 8:30 AM. by Vice Chairman, Deno Mandros.

Purpose: The purpose of the meeting was to award the bid for security services for the authority.

Public Comments

- None.

Board Discussion

- Mr. Cohen discussed the bid process with the board regarding security services. Currently LPA runs its security in-house security with three employees. With LPA security employee Larry Gosnell retiring after ten years, it provided an opportune time to assess the security program currently in place and seek outside services.
- Mr. Cohen, Mr. Reynolds, Mr. Vergenes, Mr. Rager, Captain Witkowski of the Police Department and Michael Rossano, F&M Director of Public Safety, formed the evaluation committee. The bid was sent to seven security companies. Of the seven companies, two submitted bids; Allied Barton and Command Security.
- Captain Witkowski previously mentioned that for the Authority's needs, the use of bike patrols were the best direction to go for optimal results vs. using a vehicle. Though Command Security bid was less per hour for personnel, Allied Barton would provide many components in their services that Command Security would not in their base price. Command Security also did not provide any referrals that they have provided bike patrols and their bid did not mention bike patrols in it. Their only references were stationary security posts. They did not list any other accounts in Lancaster.

Motion:

- A motion was made to approve security services provided by Allied Barton. Motion by Mr. Vergenes and seconded by Mr. Reynolds. Unanimously, Allied Barton was approved.
- A motion was made at 8:40 AM to adjourn by Ms. Riggs and seconded by Mr. Reynolds. The motion was approved by all board members present.

Respectfully submitted,


Cindy Stewart, Secretary