

## **PARKING AUTHORITY OF THE CITY OF LANCASTER**

Minutes from the Regularly Scheduled Board Meeting held

**December 22, 2016**

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, December 22, 2016 at 8:00 AM in the LPA offices at 30 West Orange Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Constantine Mandros, Asst. Secretary/Asst. Treasurer.

Absent: Mark Reinmiller, Secretary.

Also present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations; Kelly Murphy, LPA Executive Assistant; Matthew Crème, LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the November 17, 2016 board meeting were reviewed. Mr. Mandros made a motion to approve the minutes as presented. Ms. Stewart seconded the motion and it was approved by all members present.

### **Public Comments:**

None.

### **Financial:**

- The management revenue in November 2016 and the accrual process for garage revenue was explained.
- The 2017 budget was presented. The budget remains the same as the draft budget presented at the November 17, 2016 board meeting, but format was adjusted. Ms. Stewart made a motion to adopt the 2017 budget. Mr. Mandros seconded the motion and it was approved by all members present.
- The union agreement was discussed. A five-year agreement was verified by both parties. Mr. Vergenes entertained a motion to adopt the AFSCME union contract. Mr. Mandros moved to adopt the agreement. The motion was seconded by Mr. Reynolds and it was approved by all members present.

### **Executive Director's Report:**

- The new enforcement program and residential permit program were discussed. Program overview & implementation plans were shared by Mr. Cohen.
- The District Justice process for ticket payment and late payments was explained.

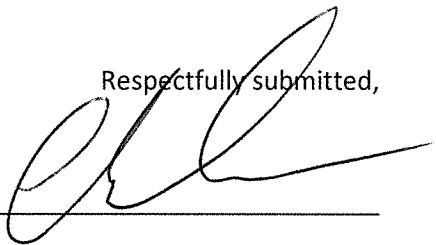
- The United Safety system training was explained. A training plan outline was shared with board members. Full metrics for enforcement will be presented at a later date.
- The updated 3-year strategic plan for 2015 - 2017 was discussed. A summary was provided for board members.

**Miscellaneous Business:**

- The mayor has reappointed Mr. Reynolds to the LPA board.
- The next board meeting is scheduled for January 26<sup>th</sup>, 2017 at 8:00 am.

There was a motion to go into to executive session at 9:00 AM. The motion was seconded by Ms. Stewart and approved by all members present. The meeting was adjourned and did not return to public session.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Reinmiller', written over a horizontal line.

Mark Reinmiller, Secretary