

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

January 26, 2017

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, January 26, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members present were: Mark Vergenes, Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Absent: Brian Reynolds, Vice Chairman.

Also present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations; Kelly Murphy, LPA Executive Assistant; Matthew Crème, LPA Solicitor.

Public in attendance: Bernie Harris, City Clerk; Corey Fogarty, Lancaster Urban Farming Initiative; Gordon Kautz, Lancaster Urban Farming Initiative.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

New board member Marshall Snively was introduced.

Minutes from the December 22, 2016 board meeting were reviewed. Changes were requested to the minutes. Mr. Vergenes made a motion to approve the minutes with requested changes. Ms. Stewart seconded the motion and it was approved by all members present.

Public comment from the Lancaster Urban Farming Initiative was pushed back to be presented after financials.

Financials:

- December 2016 financials were reviewed. The bank and credit card fees expense to allow for online payments was discussed. Garage budget relating to Central Garage was also discussed.
- The budget for the Restricted Reserve was presented to the board for their decision. The amount decided upon by board members will be implemented by the end of the first quarter. A motion was made by Mr. Vergenes to approve a Restrict Reserve budget maximum of \$500,000. Mr. Reinmiller seconded the motion and it was approved by all members present.

Public Comments:

- Corey Fogerty presented next steps for a vertical greenhouse on the grounds of the Prince Street Garage that was originally presented to the board in Summer 2016. A feasibility study & executive summary was completed and presented to the board.
- The approval for the vertical greenhouse project will be discussed at a later meeting.

Executive Director's Report:

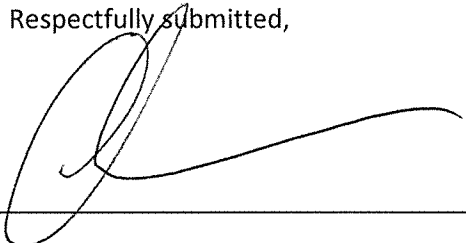
- The board approved a new consulting engineer, O&S Associates.
- An update regarding enforcement operations was provided. A summary of the first three weeks of enforcement was discussed including presentation of metrics. Expectations for residential permit parking starting in February was also discussed.

Miscellaneous Business:

- The LPA Open House will be held February 22, 2017 at 5:30 PM.
- The next board meeting is scheduled for Thursday, February 23, 2017 at 8:00 AM.

There was a motion to go into to executive session at 9:00 AM. The motion was seconded by Ms. Stewart and approved by all members present. The meeting was adjourned and did not return to public session.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Reinmiller', is written over a horizontal line. The signature is stylized with a large loop at the beginning and a long, sweeping tail.

Mark Reinmiller, Secretary