

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

April 27, 2017

The Lancaster Parking Authority (LPA) held its regularly scheduled meeting on Thursday, April 27, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Absent: None.

Also Present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; M. Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance and Administration.

Public in Attendance: Bernie Harris, City Clerk; Jim Morrissey, City Resident; Susan Hoover, City Resident; Tim Stuhldreher, Lancaster Newspapers; Matt Kroll, Lord House of Prayers Church; David Miller, Rettew Associates.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the March 16, 2017 board meeting were reviewed. Mr. Vergenes made a motion to approve the minutes, Mr. Reinmiller seconded the motion and it was approved by all members present.

Ms. Stewart notes, in the March minutes the date of April 12 for the Traffic Commission meeting should actually be April 11.

Public Comment

- No public comment

New Business

- Mr. Cohen introduced Ms. Bencak, PT HR Assistant.

Financial

- March financial results were reviewed.
- The results of the 2016 financial audit will be presented at the June board meeting.

Economic Development

- Representative from Lord's House of Prayer, Matt Kroll & David Miller from Rettew Associates. LPA was approached by LHOP for an easement agreement. LPA allows the church to use the parking lot on Sundays, but there is no sidewalk to the church. As owner, LPA, has to be the applicant or co-applicant for a Small Project permit. Motion made by Mr. Snively to grant of an easement to LHOP as shown on the Rettew plan dated 4/24/17, subject to minor details which may be revised to the point of plan approval. Motion seconded by Mr. Reynolds. Also, a motion

was made by Mr. Reynolds to empower Mr. Cohen to sign the application, seconded by Mr. Reinmiller.

Executive Director's Report

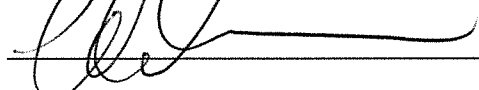
- A meeting was held with the shop owners of the 300 Block of N. Queen Street. Mr. Reinmiller stated he thought the meeting went well with Mr. Cohen doing a good job explaining LPA's approach. We will evaluate signage upgrades outlining enforcement times, pay by plate and two hour limit.
- Finalizing major maintenance work for the summer. Most of the work over the summer will be in the Prince St. garage, with significant work on the helix.
- Will be losing two kiosks for twenty months during the Marriott Tower construction. They will be relocated to the 300 block of N. Queen.
- Awarded feasibility study for potential Lancaster Square Garage to Tim Haahs & Associates for \$15,000. Part of the study will be the potential for a connector to Duke St. Garage. Anticipating the draft report in early summer.
- Mr. Cohen and Ms. Graver met with LNP regarding extension of management agreement.
- Economic Development Corporation (EDC) is doing a boroughs collaborative series on trainings and Mr. Cohen will be presenting a "Parking 101" for all attending boroughs in the county in mid-May.
- Mr. Fogarty will return in May to present funding plan for the Vertical Greenhouse proposal.
- Board elections will be at our next meeting in May.

Miscellaneous

- Prince Street Garage stairwell was refurbished and reopened after small fire.
- Discussions regarding status of elevator repairs, based on recent issues with two elevators down at one time in the Prince Street Garage.
- The next board meeting is scheduled for May 18th, 2017 at 8:00 am.

With no further business before the board, there was a motion made by Mr. Snively to adjourn the meeting. The motion was seconded by Ms. Stewart and approved by all members present. The meeting was adjourned at 9:05 AM.

Respectfully submitted,



Mark Reinmiller, Secretary