

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

May 18, 2017

The Lancaster Parking Authority (LPA) held its monthly meeting on Thursday, May 18, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Absent: Cindy Stewart, Treasurer.

Also Present were: Larry Cohen, LPA Executive Director; Susan Graver, LPA Deputy Executive Director; M. Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance and Administration.

Public in Attendance: Bernie Harris, City Clerk; Jim Morrissey, City Resident; Susan Hoover, City Resident; Tim Stuhldreher, Lancaster Newspapers; Patrick Hopkins, Director of Administrative Services for City of Lancaster. Mr. Bob Redcay, Redcay Development Company; Mr. Joe Turnowchyk and Ms. Caitlin Turnowchyk, Hex 9 Architects; and Matt Crème, LPA Solicitor.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the April 27, 2017 board meeting were reviewed. Mr. Vergenes made a motion to approve the minutes, Mr. Reinmiller seconded the motion and it was approved by all members present.

Public Comment

- Mr. Morrissey read a statement about how he envisions board leadership should conduct itself.

New Business

- No new business.

Financial

- Mr. Hopkins was introduced to discuss the Addendum to Exhibit A to the City's agreement which outlines payment terms to the city for the enforcement program. Motion was made to accept Exhibit A Addendum for payment schedule with changes as noted in the discussion. Made by Mr. Reynolds. Seconded by Mr. Snively.
- April financial results were reviewed.
- Mr. Cohen discussed an email from Randy Patterson, Director of Economic Development and Neighborhood Revitalization, regarding Lancaster Square garage finances. Mr. Patterson states operating revenue from the new garage should pay some of the debt service and debt should not be fully paid by the City Revitalization & Improvement Zone (CRIZ) Authority. After feasibility study is complete, Mr. Patterson can return to discuss further.

Economic Development

- Mr. Fogarty is not yet prepared for further financial discussion of the Vertical Garden. He will be scheduled for a later meeting.
- Discussions were held on the potential for an easement at the Binn's Park entrance of the Prince Street Garage to beautify the area and also open access on the second floor walkway for new tenant use in the Wells Fargo Building. The City and LPA were asked to grant a permanent easement and the County was asked to grant construction easements. Mr. Redcay, the building owner, explained the empty walkway was not being utilized. Joe and Caitlin Turnowchyk, Architects from Hex 9, reviewed potential plans. A draft agreement for review is in the works.

Enforcement

- April enforcement metrics were reviewed.

Executive Director's Report

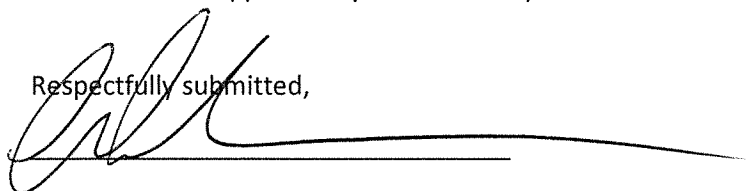
- Three unused kiosks displaced by construction of the new Marriott Tower in 000 East King St. were moved to 300 Block of N. Queen St.
- On-Street sign modifications are being evaluated to outline requirements for kiosk payments.
- Pre-bid meeting for major renovation work for Summer was conducted. Work will be in the Prince Street Garage and impact the helix and parkers between July 1-14.
- Mr. Cohen and Ms. Graver met with C. Katzenmoyer to discuss implementation of Central Market District Enforcement.

Miscellaneous

- Proposed board seats for 2017-2018. Mr. Vergenes nominated Brian Reynolds, head of facilities, with Mark Reinmiller as assistant, Marshall Snively as head of personnel with Cindy Stewart as assistant and Mark Reinmiller for marketing/communications. Mr. Vergenes would like to stay as Chair and would like Mr. Reynolds to stay as Vice Chair. Motion made to approve Mr. Vergenes and Mr. Reynolds as Chair and Vice Chair. Seconded by Mr. Snively.
- Ms. Hoover agreed with previous comments made by Mr. Morrissey.
- The next board meeting is scheduled for June 22nd, 2017 at 8:00 am.

With no further business before the board, there was a motion made by Mr. Brian Reynolds to adjourn the meeting. The motion was seconded by Mark Reinmiller and approved by all members present. The meeting was adjourned at 9:00 AM.

Respectfully submitted,



Mark Reinmiller, Secretary