

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

June 22, 2017

The Lancaster Parking Authority (LPA) held its monthly meeting on Thursday, June 22, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present were: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Marshall Snively, Asst. Secretary/Asst. Treasurer; Matt Crème, LPA Solicitor.

Absent: Mark Reinmiller, Secretary; Susan Graver, LPA Deputy Executive Director.

Also Present were: Larry Cohen, LPA Executive Director; M. Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance and Administration.

Public in Attendance: Tracey Rash, Maher Duessel; Bernie Harris, City Clerk; Jim Morrissey, City Resident; Susan Hoover, City Resident; Tim Stuhldreher, Lancaster Newspapers.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the May 18, 2017 board meeting were reviewed. Ms. Stewart inquired as to the omission of the Finance Committee members and the Secretary and Treasurer not listed as part of the board slate. Mr. Vergenes stated he has Mr. Reinmiller as Secretary and Ms. Stewart as Treasurer. The Finance Committee will be headed by Ms. Stewart, with Mr. Reynolds as Assistant Treasurer. Mr. Vergenes made a motion to accepting the minutes as presented. Mr. Snively seconded the motion and it was approved by all members present.

Officers for 2017-2018:

Mark Vergenes, Chair
Brian Reynolds, Vice Chair
Cindy Stewart, Treasurer
Mark Reinmiller, Secretary
Marshall Snively, Asst Treasurer/Secretary

Committee Heads
Cindy Stewart, Finance
Brian Reynolds, Facilities

Public Comment

- Mr. Morrissey wanted to know if the Board discussed his comments from last meeting, and whether or not transparency & intellectual honesty are important values to the Board.

New Business

- None.

Financial

- 2016 Audit Review was provided by Tracey Rash, from Maher Duessel. Tracey explained that it was her responsibility to provide an unmodified opinion on LPA's financial statements.
 - It was requested by Ms. Stewart for Maher Duessel to add a footnote regarding the establishment of the Restricted Reserve Fund.
- The 2016 financial audit was approved.
- May financial results were reviewed.

Economic Development

- The feasibility study is still in process for the Lancaster Square Garage. Haahs & Associates will present draft report at the July 27th board meeting.

Enforcement

- May enforcement metrics were reviewed.

Executive Director's Report

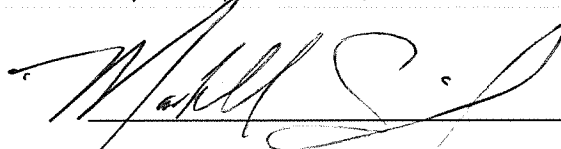
- Mr. Fogarty is waiting on state budget approval before presenting the Vertical Greenhouse financial plan.
- Major full depth repairs on the helix will begin on July 1st. Instructions on how to enter/exit the garage will be posted throughout the garage and via social media, newspaper and other outlets. Key stakeholders who use the garage have been provided details on how to handle daily parking activity during this time.
- Finalizing extension of Millersville University/Ware Center contract for three years.
- Negotiations underway with LNP to extend management of their garage.

Miscellaneous

- Update provided by Mr. Crème on the Wells Fargo easement agreement. All plans and draft agreements have been forwarded to key parties.
- The next board meeting is scheduled for July 27th, 2017 at 8:00 am.

With no further business before the board, there was a motion made by Mr. Reynolds to adjourn the meeting. The motion was seconded by Ms. Stewart and approved by all members present. The meeting was adjourned at 10:00 AM.

Respectfully submitted,



Marshall Snively, Assistant Secretary