

PARKING AUTHORITY OF THE CITY OF LANCASTER

Minutes for the Regularly Scheduled Board Meeting held

November 16, 2017

The Lancaster Parking Authority (LPA) held its re-scheduled regular board meeting on Thursday, November 16, 2017 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Vergenes, Chairman; Brian Reynolds, Vice Chairman; Cindy Stewart, Treasurer; Mark Reinmiller, Secretary; Marshall Snively, Asst. Secretary/Asst. Treasurer.

Also Present: Larry Cohen, LPA Executive Director; Susan Graver, Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Kerry Bartens, LPA Staff Accountant; Matthew Bleacher, Nicholas & Hohenadel.

Public in Attendance: Tim Stuhldreher, LNP; Suzy Hoover; Randy Patterson, Lancaster City of Economic Development and Neighborhood Revitalization; Bernard Harris, City Clerk.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Vergenes.

Minutes from the October 23, 2017 board meeting were reviewed. Mr. Reynolds made a motion to approve the minutes as presented, Mr. Reinmiller seconded the motion and it was approved by all members present.

Public Comment

None

Economic Development

Mr. Cohen and Mr. Patterson presented an update on the Lancaster Square Project. It was clarified that the garage orientation has been determined to be built in the North-South orientation. Proposals from local architects will be solicited and reviewed in December.

Financial

- Ms. Stewart presented the draft budget for 2018 for board review and discussion.
- Mr. Snively discussed the personnel budget review for 2018.
- Mr. Cohen discussed 2018 budget items including a comprehensive parking study and planned capital expenditures.
- Mr. Weichert reviewed the 2018 budget highlights.
- Mr. Weichert reviewed enforcement financial metrics with the board.

Operations

- Mr. Aman presented enforcement operations metrics with the board.

Other Items

- Mr. Reinmiller presented an update on LPA presence and activity on LPA social media.

Executive Director's Report

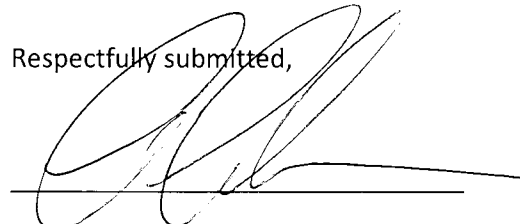
- A new strategic plan will be developed starting in early 2018 and initial meetings with the board will be scheduled in the first quarter of 2018.

Miscellaneous

The next board meeting is scheduled for Thursday, December 21, 2017 at 8:00 am.

A motion was made by Mr. Reynolds to adjourn the public meeting at 10:00 AM and to proceed with an executive session without returning to the public meeting. The motion was seconded by Mr. Snively and approved by all members present.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Mark Reinmiller', written over a horizontal line.

Mark Reinmiller, Secretary