

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**April 26, 2018**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, April 26, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Phillip Cabassa, Jodie Macariola, Kyle Sollenberger, and Sheldon Weaver.

Also Present: Larry Cohen, LPA Executive Director; Susan Blecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, LPA Public Relations Assistant.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Ben Stoltzfoos, City Resident; Tim Stuhldreher, LNP.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Cohen.

### **Board Officer Elections**

Four new board members, recently appointed by Lancaster Mayor, Danene Sorace, joined continuing board member Mark Reinmiller. The new members are Phillip Cabassa, Jodie Macariola, Kyle Sollenberger, and Sheldon Weaver.

A new board member orientation was held April 24, 2018 from 6 PM to 8 PM. This meeting was for the purpose of providing information regarding the Lancaster Parking Authority to the new board members and there was no deliberation or action taken at this meeting.

Due to these new appointments, board officers will be elected at the April board meeting for the period of April 2018 through May 2019.

The board members were elected into office as follows:

- Mark Reinmiller – Chairman of the Board, who was nominated by Ms. Macariola, the nomination was seconded by Mr. Sollenberger and the vote was unanimously approved by all members present.
- Kyle Sollenberger – Vice-Chairman, who was nominated by Mr. Cabassa, the nomination was seconded by Mr. Weaver and the vote was unanimously approved by all members present.
- Jodie Macariola – Treasurer, who was nominated by Mr. Sollenberger, the nomination was seconded by Mr. Cabassa and the vote was unanimously approved by all members present.
- Phillip Cabassa – Secretary, who was nominated by Mr. Weaver, the nomination was seconded by Mr. Sollenberger and the vote was unanimously approved by all members present.
- Sheldon Weaver – Assistant Treasurer/Assistant Secretary, who was nominated by Ms. Macariola, the nomination was seconded by Mr. Cabassa and the vote was unanimously approved by all members present.

The board members were assigned to board committees as follows:

- **Facilities:** Kyle Sollenberger and Sheldon Weaver
- **Finance:** Jodie Macariola and Mark Reinmiller
- **Personnel:** Kyle Sollenberger and Phillip Cabassa

### **Public Comment**

City resident Ben Stoltzfoos asked a question about the reason for multiple tickets he received in one day. Mr. Cohen responded that LPA is responsible for enforcement of the city's parking ordinance for parking time limits. Mr. Cohen suggested Mr. Stoltzfoos attend the next Lancaster City Traffic Commission meeting to express his concerns with the city's ordinances.

### **Approval of the Minutes**

Minutes from the March 22, 2018 board meeting were reviewed. Mr. Weaver made a motion to approve the minutes as presented. Mr. Reinmiller seconded the motion and it was approved by all members present.

### **Economic Development**

- Mr. Cohen discussed the citywide parking supply and demand study request for proposals that was released publicly and to seven national consultants on April 16, 2018.
- Mr. Cohen discussed the background of the Lancaster Square Garage project with the board. The City is currently obtaining information on interest in air rights to be included in the development of the garage. Further work on the project by the Lancaster Parking Authority will continue once the City has evaluated the interest in air rights and determined how they would like to proceed.

### **Financial**

- Mr. Weichert reviewed the March 2018 financial reports.

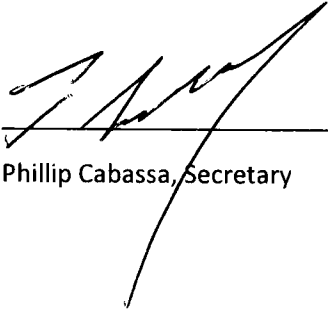
### **Other Items**

- Mr. Cohen reviewed the space availability report.
- Mr. Cohen discussed the Executive Director's report.
- The public strategic planning meeting is set for Monday, April 30, at 4:30 p.m. to solicit public comments for LPA's new strategic plan.
- The Board will schedule a board strategic planning meeting as soon as possible to work on the development of a new strategic plan.
- Mr. Cohen presented information on the Lancaster Parking Authority's engineering consultants, O & S Associates. The consultants provide services to the Authority with regard to garage maintenance and repairs and other engineering projects. A motion was made by Mr. Sollenberger to approve O&S Associates as the Lancaster Parking Authority's parking and engineering consultants for 2018, the motion was seconded by Mr. Reinmiller, and was unanimously approved by all members present.

With no further business before the board, there was a motion made by Mr. Weaver to adjourn the meeting, the motion was seconded by Mr. Sollenberger and approved by all members present. The meeting was adjourned at 9:00 AM.

The next board meeting is scheduled for Thursday, May 24, 2018 at 8:00 AM.

Respectfully submitted,



---

Phillip Cabassa, Secretary