

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

May 24, 2018

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, May 24, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice Chairman; Jodie Macariola, Treasurer; Phillip Cabassa, Secretary.

Absent: Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Bleacher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, LPA Public Relations Assistant.

Public in Attendance: Tracey Rash, Partner, MaherDuessel, Bernie Harris, City of Lancaster Clerk; Brian Reynolds, City Resident; Tim Stuhldreher, LNP; Andrew Wilson, Director of Operations, O & S Associates.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Reinmiller.

Public Comment

There were no comments.

Approval of the Minutes

Minutes from the April 26, 2018 board meeting were reviewed. Mr. Sollenberger made a motion to approve the minutes as presented. Mr. Cabassa seconded the motion and it was approved by all members present.

Economic Development

- Mr. Cohen discussed the response to the Lancaster City parking supply and demand study request for proposals (RFP). Six proposals were received with a wide range in pricing. Mr. Cohen will review the proposals with City Director of Economic Development & Neighborhood Revitalization Randy Patterson and Lancaster City Alliance President Marshall Snively. The SoWe neighborhood group's request for a parking and supply demand analysis will be included in the contract.
- Mr. Cohen gave an update on the Lancaster Square Garage project RFI on air rights. The City received four submissions: two with possibility of residential units but only with public subsidies or tax incentives, the third had a mixed-use opportunity, and the fourth had no details included.
- Mr. Cohen reviewed the LPA Strategic Plan process. Anne Gingerich will conduct interviews with the Board members. She will compile data from interviews, the 200+ online survey response, and the public input meeting and present the results to the Board.
- Mr. Crème discussed a recent LPA maintenance RFP that was not subject to prevailing wage and a response he prepared to the state Department of Labor and Industry summarizing prevailing wage law and which repairs are subject to prevailing wage, as defined by the courts. Mr. Cohen said LPA is waiting for the L&I response to award the contract.

Financial

- Tracey Rash, MaherDuessel Partner, presented the LPA 2017 Financial Audit. Ms. Macariola made a motion to approve the audit as presented. Mr. Cabassa seconded the motion and it was approved by all members present.

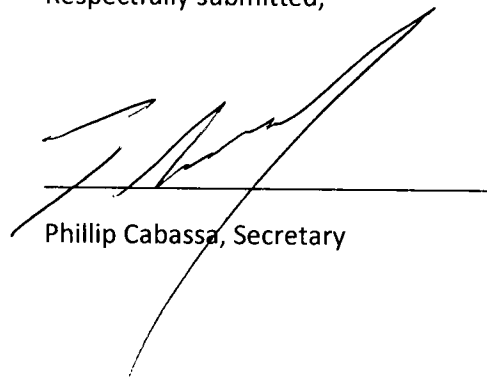
Other Items

- Andrew Wilson, O & S Associates, gave a presentation on a multi-year LPA maintenance program based on a 2017 comprehensive assessment of the parking garages. The second year of maintenance on the Prince Street Garage is scheduled to begin in June.

With no further business before the board, there was a motion made by Mr. Sollenberger to adjourn the meeting, the motion was seconded by Mr. Reinmiller and approved by all members present. The meeting was adjourned at 8:57 AM.

The next board meeting is scheduled for Thursday, June 28, 2018 at 8:00 AM.

Respectfully submitted,



Phillip Cabassa, Secretary