

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**July 26, 2018**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, July 26, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice Chairman; Jodie Macariola, Treasurer; Phillip Cabassa, Secretary; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Bleacher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, Communications Manager.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Suzy Hoover, City Resident.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Reinmiller.

### **Public Comment**

There were no comments.

### **Approval of the Minutes**

Minutes from the June 28, 2018 board meeting were reviewed.

Mr. Sollenberger made a motion to approve the minutes as presented. Mr. Weaver seconded the motion and it was approved by all members present.

### **Additions to the Agenda**

Solicitor Crème said there were two additions to the agenda: the Moody's city bond rating adjustment and the LPA rate structure resolution.

### **Economic Development**

- Mr. Cohen discussed the status of the city parking supply and demand study. The request for proposals (RFP) review team reviewed six proposals, shortlisted three, and completed interviews with the three semifinalists. Mr. Cohen said the winning consultant will be announced after negotiations are completed.
- The City of Lancaster's RFI evaluations for the Annex of the Lancaster Square passed with the City deciding to take no action on the four submissions at this time.
- A pilot new sign and painting project for the Penn Square Garage is under evaluation.
- Mr. Cohen said the vertical greenhouse developer interested in the space along Orange Street of the Prince Street Garage has the project on track and would like to present to the Board in August. The Board agreed to invite the developer to present the proposal, noting its intent to be transparent and offer a public process about development opportunities.

## Financial

- Mr. Weichert reviewed the June 2018 financial report and the July quarterly space availability report.

## Other Items

- Ms. Bleecher discussed the Moody's city bond rating change from A1 to A3. She said financial advisors have said it will not impact the LPA's future ability to borrow or obtain financing at a reasonable rate.
- Solicitor Crème had a recent discussion with a State Department of Labor and Industry investigator about a bid for an LPA maintenance RFP that did not include prevailing wage in its contract. Mr. Crème said it appears the LPA has limited liability in a 2017 Prince Street Garage helix repair contract in which there is not confirmation that prevailing wage was included. Mr. Crème will speak to L & I to provide guidance for future LPA maintenance and repair contracts.
- Mr. Cohen said maintenance work on the Prince Street Garage helix began on July 23 and some repairs in the Penn Square and King Street garages will begin shortly.
- Work on the LPA's new strategic plan is continuing, and Mr. Cohen said he will present the plans action steps next month.
- Mr. Cohen said the LPA is working with the City to help with an outreach campaign to better educate residents about street sweeping and other parking programs.

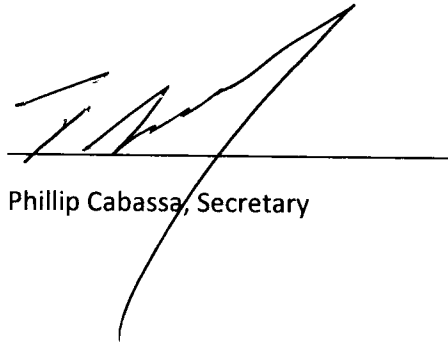
## Action Items

Ms. Bleecher asked the Board to approve a rate resolution with a listing of the LPA's current rates. Mr. Reinmiller made a motion to approve Resolution No. 2018-1. Mr. Weaver seconded the motion and it was approved by all board members.

With no further business before the board, there was a motion made by Mr. Sollenberger to adjourn the meeting. The motion was seconded by Mr. Weaver and approved by all members. The meeting was adjourned at 8:58 AM.

The next board meeting is scheduled for Thursday, August 23, 2018 at 8:00 AM.

Respectfully submitted,



Phillip Cabassa, Secretary