

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**August 23, 2018**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, August 23, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice Chairman; Jodie Macariola, Treasurer; Phillip Cabassa, Secretary; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Blecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, Communications Manager.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Randy Patterson, City of Lancaster, Director Economic Development & Neighborhood Revitalization; Corey Fogarty, Board President, Lancaster Urban Farming Initiative; Gordon Kautz and Todd Bartos, Esq., board members, Lancaster Urban Farming Initiative.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Reinmiller.

### **Public Comment**

There were no comments.

### **Approval of the Minutes**

Minutes from the July 26, 2018 board meeting were reviewed.

Ms. Macariola made a motion to approve the minutes as presented. Mr. Weaver seconded the motion and it was approved by all members present.

### **Maintenance**

- Mr. Cohen said the maintenance work on the Prince St. Garage helix is going well.
- Targeted repairs in the King St. Garage have been finished.
- Repairs in the stairwells of the Duke St. Garage are underway.

### **Economic Development**

- Mr. Cohen said the city parking supply and demand study review team selected Kimley-Horn to conduct the study at a cost of \$152,300. The LPA will cover the central business district section of \$69,000, the City will cover \$42,800 for two geographic areas: the South East Elm Street (SEES) and the New Holland/West Walnut corridor, and the Lancaster Housing Opportunity Partnership and the Southwest Neighborhood Group will cover \$35,100 for the SoWe area.
- Mr. Fogarty, Mr. Kautz, and Mr. Bartos gave a presentation on a vertical greenhouse project to bring an urban farming initiative to the City of Lancaster. They formed a non-profit, Lancaster Urban Farming Initiative, to partner with Vertical Harvest Jackson Hole on a vertical greenhouse projected to produce between 10-20 acres of produce annually. The multi-story building with exterior glass walls would be constructed alongside the Orange Street side of the Prince Street

Garage. Lancaster Urban Farming Initiative would construct the greenhouse and Vertical Harvest Jackson Hole, the first developer and operator of a vertical greenhouse in the U.S., would operate the facility. Mr. Fogarty said that financing has been secured for the project and approval of a land lease by the LPA would be the next step to move forward.

#### Financial

- Mr. Weichert reviewed the July 2018 financial report.

#### Action Items

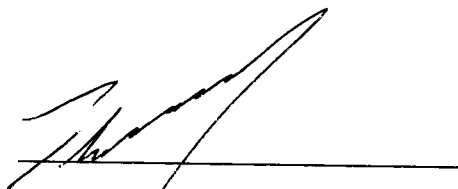
- The Board was asked to approve the start of negotiations to lease land to the Lancaster Urban Farming Initiative for development of a vertical greenhouse adjacent to the Orange St. side of the Prince St. garage. Mr. Sollenberger made a motion. Mr. Weaver seconded the motion and it was approved by all members present.
- Mr. Cohen asked the Board to approve the Lancaster Parking Authority's proposed Strategic Plan 2018-2021, as amended. He said that LPA senior staff worked on the plan to add measurable metrics. One item of interest, said Mr. Cohen, is the plan to reduce the number of enforcement tickets written by five percent in each of the next three year, based on increased compliance by the public. Mr. Cabassa made a motion. Mr. Weaver seconded the motion and it was approved by all members present.

#### Executive Session

The Board was asked to enter into executive session by Solicitor Crème and to end the public meeting. Mr. Crème said the Board would adjourn after its executive session. The Board began its executive session at 8:58 AM and ended at 9:20 AM.

The next board meeting is scheduled for Thursday, September 27, 2018 at 8:00 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Phillip Cabassa', is written over a horizontal line.

Phillip Cabassa, Secretary