

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

October 25, 2018

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, October 25, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice Chairman; Jodie Macariola, Treasurer; Phillip Cabassa, Secretary; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Blecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, Communications Manager.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Randy Patterson, City of Lancaster, Director Economic Development & Neighborhood Revitalization; Mike Callahan, Benchmark; Tim Stuhldreher, LNP; Rob Sternberg; Jim Morrissey; Arthur Morris, and Susan Hoover.

The Lancaster Parking Authority Board Meeting was called to order at 8:02 AM by Mr. Reinmiller.

Public Comment

Mr. Sternberg, who lives on the corner of Buch and N. West End Ave., talked about the need for better signage at the intersection, and said that patrons visiting the dog park nearby regularly park too close to the crosswalks making it difficult for pedestrians and cars to travel safely. Mr. Cohen advised him that the City Traffic Commission is the place to air his concerns as it deals with issues of signage and traffic violations. Ms. Macariola said she would give him the social media contact for the dog park.

Approval of the Minutes

Minutes from the September 27, 2018 board meeting were reviewed.

Mr. Sollenberger made a motion to approve the minutes as presented. Mr. Weaver seconded the motion and it was approved by all members present.

Maintenance and Facilities & Operations

Mr. Cohen said the maintenance work on the Prince St. Garage helix has been completed and that the work is underway to expand the exit lanes from two to four.

Economic Development

- Mr. Patterson gave an update on the 101 NQ and Lancaster Square/Annex garage project presenting a rendering of what will be included in the \$23 million project. The private developer, Grant St. 3 LLC, has proposed relocating the library to the space, adding a 300+ space garage in the annex and a two-screen theatre. The annex development is the final phase of the Lancaster Square parcel that includes the Lancaster Hotel/Holiday Inn conversion, the 101 NQ office space, anchored by Starbucks, retail shops and residential condominiums. Mr. Patterson asked the LPA Board to commit to continuing discussions about the role it could play in building, purchasing, or managing the proposed parking garage in the Lancaster Square project. The CRIZ authority has committed to pay debt servicing on the financing of the garage project.

- Mr. Cohen told the Board that the parking study and transportation supply, demand and forecasting study by Kimley-Horn is under way and the first public meetings were being held in three separate locations. This is the first of three times the consultants will meet with the public. The next group of meetings will be when the consultants present their preliminary findings and the final group of meetings will be to present draft recommendations.
- Solicitor Crème said the discussions with the developers of the vertical greenhouse on a lease agreement with Lancaster Parking Authority are still pending. Lancaster Urban Farming Initiative, one of the partners, is planning to meet first with the city zoning board.

Other Items

- Solicitor Crème said information about the prevailing wage discussion in regard to future LPA construction projects is pending. He is waiting to hear back from the counsel with the State Department of Labor and Industry.
- Mr. Cohen said the LPA is waiting to hear back about the review results to become an Accredited Parking Organization.
- Mr. Cohen said the LNP/Central Garage contract renewal discussion is underway and that the North Queen Street Garage management contract has been renewed for another 10 years.
- The next board meeting will include a draft of the budget for discussion.
- The Personnel Committee meeting will be held after the board meeting.
- Mr. Cohen said that the next two board meetings will be held one week earlier, November 15, 2018 and December 20, 2018, respectively, to avoid holiday conflict.

Financial

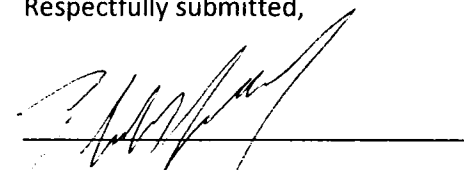
- Mr. Weichert reviewed the September 2018 financial report.

Action Items

- The Board was asked to approve the continuation of discussions with the City of Lancaster, private developers and other parties, that might have as its outcome, some LPA ownership or management of the Lancaster Square annex project. Mr. Patterson and Solicitor Crème noted that this discussion could include different options for the future development of the Lancaster Square annex project. Mr. Reinmiller made a motion to approve the language, Mr. Weaver made a motion to second the proposal and it was approved by all members present.
- The Board did not enter executive session.

Mr. Sollenberger made a motion to adjourn the meeting. Mr. Weaver seconded the motion and it was approved by all members present. The Board adjourned the meeting at 9:25 a.m. The next board meeting is scheduled for Thursday, November 15, 2018 at 8:00 AM.

Respectfully submitted,



Phillip Cabassa, Secretary