

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

December 20, 2018

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, December 20, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Kyle Sollenberger, Vice Chairman; Jodie Macariola, Treasurer; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Bleecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, LPA Communications Manager, and Natasha Jones and Lisa Sweigart, LPA Accounting.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Randy Patterson, City of Lancaster Economic Development & Neighborhood Revitalization; James Reichenbach, City Council and Lancaster Library Board, Susan Hoover, LOOP; Arthur Morris, former Lancaster Mayor; Tim Stuhldreher, LNP; Andy Gilburg and Bobby Brandt, Benchmark Construction.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Sollenberger.

Approval of the Minutes

Minutes from the November 15, 2018 board meeting were reviewed.

Mr. Weaver made a motion to approve the minutes as presented. Ms. Macariola seconded the motion and it was approved by all members present.

Economic Development

- Mr. Gilbert and Mr. Brandt from the Benchmark Construction presented their proposal to be considered as the Project Manager team for the Lancaster Square annex project. Benchmark has a history of work with Lancaster City Library, and a unique understanding of the project. The Benchmark team gave a new written project proposal to the Board and presented some highlights of it, noting that the budget was based on preliminary design work and could change.
- Mr. Cohen said the Kimley-Horn parking supply and demand study consultants should be ready to present draft recommendations at the February board meeting.

Facilities

- Mr. Cohen stated the LPA provided free two-hour holiday parking in all LPA garages for "Small Business Saturday" shopping.
- The December free on-street holiday parking week is from Dec. 17-Dec. 24.

- The Board entered executive session to discuss matters of real estate. The Board returned from executive session at 8:41 a.m.

Financial

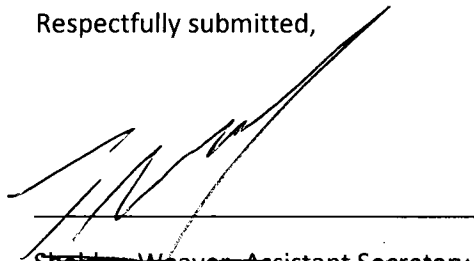
- Mr. Weichert reviewed updates to the draft 2019 LPA budget.

Action Items

- Approve schedule of 2019 LPA board meetings. Ms. Macariola made a motion to approve. Seconded by Mr. Weaver. Motion was approved by all members present.
- Approve 2019 LPA budget. Mr. Sollenberger made a motion to approve. Mr. Weaver seconded the motion. Approved by all members present.
- Begin negotiations with Benchmark Construction to be the Project Manager for the Annex garage/library project. Mr. Weaver made a motion to approve. Mr. Sollenberger seconded the motion. Approved by all members present.
- Authorize LPA staff and professional consultants to enter negotiations with the City of Lancaster and the Lancaster City Redevelopment Authority to determine a purchase price and financial structure to acquire the N. Queen Street Garage. Mr. Sollenberger made a motion to approve. Mr. Weaver seconded the motion. Approved by all members present.
- Authorize LPA staff and professional consultants to enter negotiations to acquire the proposed Annex garage/library site, including engaging an appraiser to determine a fair market value for the site and look at possible terms for its purchase. Mr. Sollenberger made a motion to approve. Mr. Weaver seconded the motion. Approved by all members present.

Mr. Sollenberger made a motion to adjourn the meeting. Mr. Weaver seconded the motion. Approved by all members present. The Board adjourned the meeting at 8:44 a.m. The next board meeting is scheduled for Thursday, January 24, 2019 at 8:00 AM.

Respectfully submitted,



~~Sheldon Weaver, Assistant Secretary/Assistant Treasurer~~

Philip Cabassa Secretary