

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

June 28, 2018

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, June 28, 2018 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice Chairman; Jodie Macariola, Treasurer; Phillip Cabassa, Secretary; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Bleecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; Carol Gifford, Communications Manager.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Brian Reynolds, City Resident; Tim Stuhldreher, LNP.

The Lancaster Parking Authority Board Meeting was called to order at 8:00 AM by Mr. Reinmiller.

Public Comment

There were no comments.

Approval of the Minutes

Minutes from the May 24, 2018 board meeting were reviewed. A correction was made to the agenda to note that the minutes approved were from last month's May 24, 2018 board meeting.

Mr. Reinmiller made a motion to approve the minutes as presented. Ms. Macariola seconded the motion and it was approved by all members present.

Economic Development

- Mr. Cohen said the city parking supply and demand study request for proposals (RFP) review team reviewed six proposals and shortlisted three. Those three firms are invited in for interviews in July.
- The City of Lancaster received four submittals for the Annex of the Lancaster Square. Mr. Cohen said the proposals are under review with one in further discussions.
- Mr. Cohen mentioned he is having discussions with High Real Estate about a beautification pilot project in the Penn Square Garage that could include some painting and signage.
- Mr. Cohen said the 18-month evaluation of the parking enforcement contract with the City was held recently and both sides are content with only minor operational changes suggested.
- Solicitor Crème discussed a review from the State Department of Labor and Industry of a bid for an LPA maintenance RFP that did not include prevailing wage in its contract. Mr. Crème said case law in Pennsylvania requires prevailing wage in repair projects but not all maintenance projects are considered repair projects. The L&I response said it considered the RFP to include repair work subject to prevailing wage. Mr. Cohen said the LPA has since awarded the 2018 maintenance contract to a bidder that did include prevailing wage in the contract. The Board instructed Mr. Crème to appeal the L&I response to provide guidance for future LPA maintenance and repair contracts. Mr. Reinmiller made a motion, Ms. Macariola seconded the motion and it was approved by all board members.

- Maintenance work on the Prince Street Garage helix and some repairs in the Penn Square and King Street garages are expected to begin mid-July.

Financial

- Mr. Weichert reviewed the April 2018 and May 2018 financial reports.

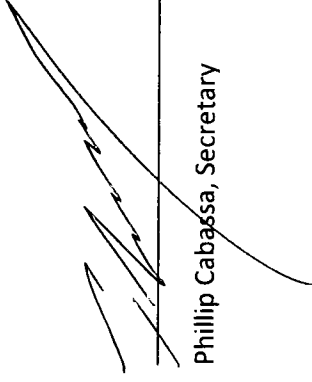
Other Items

- Mr. Reinmiller said Board members met yesterday for a work session for the new LPA Strategic Plan, led by Anne Gingerich. No action was taken at the meeting.

With no further business before the board, there was a motion made by Mr. Reinmiller to adjourn the meeting, the motion was seconded by Mr. Weaver and approved by all members. The meeting was adjourned at 8:56 AM.

The next board meeting is scheduled for Thursday, July 26, 2018 at 8:00 AM.

Respectfully submitted,



Phillip Cabassa, Secretary