

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**May 23, 2019**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, May 23, 2019 at 8:00 AM in the LPA offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Jodie Macariola, Treasurer; Phillip Cabassa, Secretary, and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Susan Bleecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations, David Weichert, LPA Director of Finance & Administration; Matthew Crème, LPA Solicitor; and Carol Gifford, LPA Communications Manager.

Public in Attendance: Bernie Harris, City of Lancaster Clerk; Tim Stuhldreher, LNP; Jennifer CruverKibi, Maher Duessel; Suzy Hoover, Resident; Arthur Morris, Resident.

### **Approval of the Minutes**

Minutes from the April 25, 2019 board meeting were reviewed. Mr. Reinmiller made a motion to approve the minutes as presented. Mr. Weaver seconded the motion. The motion was approved by all members present.

### **Economic Development**

#### **Lancaster Square Mixed-Use Garage Project Update**

Mr. Cohen provided the following update:

- The plan for the demolition was presented to the Lancaster City Planning Commission and the Historical Commission and was recommended for approval to Lancaster City Council. City Council will review the request for approval of the demolition at the June 11, 2019 meeting.
- Design meetings are ongoing with Benchmark Construction and Hammel Associates Architects.
- Meetings with the library regarding their space in the project are ongoing to work out an agreement with the library on the design and construction specifications and the terms of the future lease agreement.
- Public art is being reviewed for the garage and library structure in coordination with the City of Lancaster Public Art Department.
- Electronic copies of the current project schedule will be sent to board members.

### **Parking Supply & Demand Study**

Mr. Cohen announced that the final reports from the Parking Supply & Demand Study have been issued. The reports will be distributed to key stakeholders and posted on the LPA website.

### **Finance**

- Ms. Bleecher presented the current LPA rate resolution (2019-3) for approval retroactive to January 1, 2019. A motion was made by Ms. Macariola to approve the LPA rate resolution as

presented and Mr. Weaver seconded the motion. The motion was approved by all members present.

- Mr. Weichert presented the April financial reports.
- Ms. CruverKibi of Maher Duessel, Certified Public Accountants, presented the 2018 Audited Financial Statements. Prior to the board meeting, the audit and 2018 financial statements were reviewed with the LPA Board Finance Committee. Other audit related documents, including communications to the board and consideration of internal controls, were distributed and presented by Mr. CruverKibi. Ms. Macariola made a motion to approve the 2018 Audited Financial Statements and report as presented. Mr. Sollenberger seconded the motion and all members present approved the motion.

#### **Board Elections**

- Mr. Weaver was re-appointed by the Mayor of the City of Lancaster, Mayor Sorace, to the LPA Board of Directors for a five-year term of June 1, 2019 through May 31, 2024.
- Mr. Reinmiller made a motion that all current board members continue in their current offices as officers of the board. The motion was seconded by Mr. Weaver and the motion approved by all members present.

#### **Public Comment**

None.

Mr. Reinmiller made a motion to adjourn the meeting. Mr. Sollenberger seconded the motion and it was approved by all members present. The Board adjourned the meeting at 8:41 AM. The next board meeting is scheduled for Thursday, June 27, 2019, at 8:00 AM.

Respectfully submitted,



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Phillip Cabassa, Secretary