

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

July 23, 2020

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, July 23, 2020 at 8:00 AM via conference call on the ZOOM platform due to restrictions on in-person meetings due to the COVID-19 pandemic.

Members Present on conference call: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Phillip Cabassa, Secretary, Jodie Macariola, Treasurer, and Sheldon Weaver, Assistant Treasurer/Assistant Secretary

Also Present: Larry Cohen, LPA Executive Director; Susan Bleecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations; Matthew Crème, LPA Solicitor.

Public in Attendance: Art Morris, Resident; Bernie Harris, City Clerk for the City of Lancaster.

Approval of the Minutes

Minutes from the June 25, 2020 board meeting were reviewed. Mr. Reinmiller made a motion to approve the minutes as presented. Mr. Sollenberger seconded the motion. The motion was approved by all members present.

Finance

The financial reports for the month of June 2020 and the year to date through June 30, 2020 were reviewed.

Economic Development

Christian Street Garage Project Update

Mr. Cohen presented an update on activities relating to the Christian Street Garage project.

Ms. Bleecher presented for review a Memorandum of Understanding with the City of Lancaster for a sidewalk trench drain on North Duke Street to be installed as part of the stormwater management facilities relating to the Christian Street Garage project. The Lancaster Parking Authority is responsible for the costs of the installation and maintenance of the trench drain. The agreement is needed to complete requirements to obtain a Highway Occupancy Permit (HOP) from the Pennsylvania Department of Transportation for Duke Street, which is the location of the entrance to the new Christian Street Garage. Ms. Macariola made a motion to approve the Memorandum of Understanding as presented. Mr. Reinmiller seconded the motion. After discussion, the motion was approved by all members present.

Ms. Bleecher reported that work was continuing on the completion of the Guaranteed Maximum Price Agreement (Exhibit A) to the Benchmark Construction Management Contract and is anticipated to be completed in the coming months.

Operations

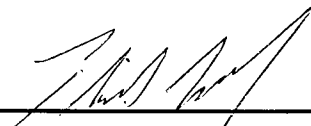
Mr. Cohen presented an operations update on operations activities over the past month include installation of four multi-space meter kiosks in the vicinity of Lancaster General Hospital.

Public Comment

None.

Mr. Sollenberger made a motion to adjourn the meeting. Mr. Reinmiller seconded the motion and it was approved by all members present. The Board adjourned the meeting at 8:25 AM. The next board meeting is scheduled for Thursday, August 27, 2020 at 8:00 AM via conference call using the ZOOM platform.

Respectfully submitted,



Phillip Cabassa, Secretary