

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**December 17, 2020**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, December 17, 2020 at 8:00 AM via conference call on the ZOOM platform due to restrictions on in-person meetings due to the COVID-19 pandemic.

Members present on conference call or ZOOM Meeting: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Phillip Cabassa, Secretary; Sheldon Weaver, Asst. Treasurer/Asst. Secretary; Jodie Macariola, Treasurer.

Also Present: Larry Cohen, LPA Executive Director; Susan Bleecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations; Matthew Crème, LPA Solicitor; Natasha Jones, LPA Finance Manager.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster; Suzy Hoover, Resident.

### **Approval of the Minutes**

Minutes from the November 19, 2020 board meeting were reviewed. Mr. Reinmiller made a motion to approve the minutes as presented. Mr. Cabassa seconded the motion. The motion was approved by all board members present.

### **Finance**

Ms. Bleecher presented the second draft of the 2021 LPA budget for review and discussion by the board. The first draft budget was reviewed with finance committee members on November 12, 2020 and minor adjustments were made to the first draft to more accurately reflect expected expenditures for insurance and other operating expenses. Ms. Macariola made a motion to approve the second draft of the 2021 budget as presented. Mr. Weaver seconded the motion, comments and discussion were sought from board members and the public. The motion was unanimously approved by all members present.

Ms. Bleecher presented the Christian Street Garage Project Cost Summary through December 14, 2020 for board review.

### **Economic Development**

#### **Christian Street Garage Project Update**

Mr. Cohen presented an update on activities relating to the Christian Street Garage project. Final approval of land development plan is continuing and is expected to be completed in February 2021.

### **Board Meeting Schedule for 2021**

The schedule of board meetings for the 2021 calendar year was presented for approval. Mr. Reinmiller made a motion to approve the board meeting schedule as presented. Mr. Sollenberger seconded the motion. After board discussion, the motion was unanimously approved by all board members present.

**Service Recognition for Larry Cohen, Executive Director**

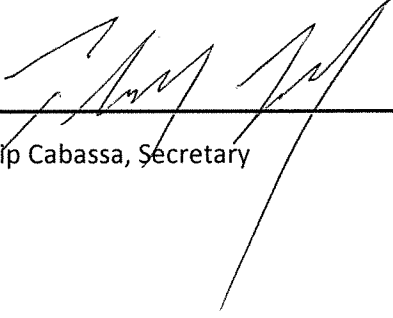
Mr. Reinmiller recognized Mr. Larry Cohen, Executive Director, for ten years of service to the Lancaster Parking Authority. All board members commented and expressed their appreciation for the accomplishments and leadership of Mr. Cohen during his tenure as Executive Director especially in the area of securing the position of the LPA in an active role in the economic development of the City of Lancaster.

**Public Comment**

Ms. Suzy Hoover expressed her appreciation for the leadership and accomplishments of Mr. Cohen over the past ten years.

Mr. Reinmiller made a motion to adjourn the meeting. Mr. Sollenberger seconded the motion. The motion was approved by all members present. The Board adjourned the meeting at 9:00 AM. The next board meeting is scheduled for Thursday, January 28, 2021 at 8:00 AM via conference call using the ZOOM platform.

Respectfully submitted,



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Phillip Cabassa, Secretary