

LANCASTER PARKING AUTHORITY
PUBLIC PARTICIPATION POLICY

The Lancaster Parking Authority (“Authority”) recognizes the importance of public participation at its board meetings. All regular and special Authority board meetings shall be open to the public. Time for public comment will be provided at all Authority board meetings. These rules are meant to provide a board meeting that is conducted with respect and good order. They are not in any way meant to interfere with public participation which the Board welcomes and encourages to the benefit of the Authority and the community.

The following rules shall apply to public participation at Authority board meetings:

1. Members of the public in attendance at a Board Meeting shall conduct themselves in a responsible, courteous and respectful manner.
2. Public comment will occur during designated public comment periods listed in the Authority’s meeting agenda, unless, in the discretion of the Chair or the Board, it is determined that comment on a particular matter should be deferred to another place in the agenda, or to the Authority’s next regular board meeting or to a special meeting occurring in advance of the next regular Board Meeting. Comments shall be related to matters of concern, official action or deliberation that are or may be before the Authority’s Board of Directors. Public comment will be received for items stated on the agenda before action on such agenda items is taken.
3. Questions asked may be answered at the time made but may be deferred for response to another time or for another manner of response in the discretion of the Chair.
4. No foul language, threatening tones or other disruptive behavior shall be permitted.
5. An individual that makes threats of any type, offensive or impertinent remarks or becomes unruly shall be called to order by the presiding Board officer and may be ordered to immediately cease all further comments and/or shall be ordered to leave the board meeting.
6. Members of the public may not use placards, banners or other signs in the meeting room and shall not be permitted to distribute flyers, pamphlets or other written materials.
7. Each individual wishing to address the Board shall be given 2 minutes to speak. When his or her time has ended, the speaker shall cease further comments but may ask for an extension of time that the Board may grant in its sole discretion.
8. The failure of any person to adhere to these rules may result in his or her removal from the Board Meeting.