

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

### **Minutes for the Regularly Scheduled Board Meeting held**

**June 24, 2021**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, June 24, 2021 at 8:00 AM via conference call on the ZOOM platform.

Members present via ZOOM meeting: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Jodie Macariola, Treasurer; Sheldon Weaver, Asst. Treasurer/Asst. Secretary; Phillip Cabassa, Secretary

Also Present: Larry Cohen, LPA Executive Director; Susan Bleecher, LPA Deputy Executive Director; Ibrahim Aman, LPA Director of Operations; Matthew Crème, LPA Solicitor; Natasha Jones, LPA Finance Manager; Dave Diffendal, Director of Finance & Administration

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster

#### **Approval of the Minutes**

Minutes from May 27, 2021 board meeting were reviewed. Mr. Reinmiller made a motion to approve the minutes as presented with the above indicated corrections. Mr. Sollenberger seconded the motion. The motion was approved by all board members present.

#### **Finance**

Mr. Diffendal presented the financial reports for May 2021 and year-to-date 2021.

Mr. Diffendal presented the Christian Street Garage project cost summary.

Ms. Bleecher presented the Authority's 2021 rate schedule for approval as the Lancaster Parking Authority Rate Resolution 2021-1 to be retroactively effective to January 1, 2021. A motion was made by Mr. Reinmiller to approve the 2021 rates as presented. Mr. Cabassa seconded the motion. The motion was approved by all members present.

#### **Personnel**

Ms. Bleecher presented information regarding the proposed bargaining-unit agreement between the Lancaster Parking Authority and the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1896. The new agreement will be for the five-year period of January 1, 2022 through December 31, 2026. The primary change to the relates to pay rates over the next five years, including a 15% pay rate increase in the first year of the contract to adjust the rates to the current market conditions. Additionally, the job title of Technical Services is proposed to be changed to Maintenance Technician. Other changes included removal of the part-time bonus payments and paying the same rate for each position regardless of its status as part-time or full-time. The union members will vote on the proposed changes in the coming weeks. A motion was made by Mr. Reinmiller to approve the provisions of the bargaining-unit agreement for the next five years as negotiated by the Lancaster Parking Authority's negotiating team and presented at this meeting. Mr. Weaver seconded the motion. After discussion, the motion was approved by all members present.

Ms. Bleecher presented a proposal for a Memorandum of Understanding that allows the Lancaster Parking Authority to pay bargaining-unit members the 2022 pay rates in the new bargaining-unit agreement upon ratification of the agreement by the union members and as of July 1, 2021. The early adoption of the pay increase provides for a substantial increase to current pay rates to provide for employee retention and recruitment efforts in an environment of increasing pay rates throughout Lancaster County. Mr. Reinmiller made a motion to approve the proposed Memorandum of Understanding between the Lancaster Parking Authority and the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1896. Mr. Cabassa seconded the motion. After discussion, the motion was approved by all members present.

**Economic Development**

**Christian Street Garage Project Update**

Mr. Cohen provided an update on activities relating to the Christian Street Garage project. The current expected completion date is November 10, 2021. The public art engagement process is underway with design approvals anticipated in September 2021.

**Other Business**

Ms. Bleecher presented a revised draft of the public participation policy to the board for review. Mr. Reinmiller made a motion to approve the current draft of the board public participation policy as presented. Mr. Weaver seconded the motion. After discussion, the motion was approved by all members present.

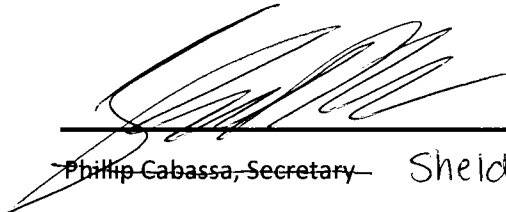
The board discussed the future of online vs. in-person board meetings. Currently, the Lancaster Parking Authority does not have adequate technical equipment to allow for good sound quality in the conference room on conference calls nor does it have the equipment to conduct a hybrid ZOOM online meeting and in-person meeting. Mr. Crème provided the board with information regarding the Pennsylvania requirements for municipal meetings including what is necessary to constitute a quorum. Board members asked that the LPA staff to evaluate and purchase equipment to provide for a hybrid meeting in the future. The next board meeting on July 22<sup>nd</sup> will be held in person in the conference room at the LPA administrative office at 30 West Orange Street, Lancaster, PA 17603.

**Public Comment**

None.

Mr. Reinmiller made a motion to adjourn the meeting. Mr. Cabassa seconded the motion. The motion was approved by all members present. The Board adjourned the meeting at 8:42 AM. The next board meeting is scheduled for Thursday, July 22, 2021 at 8:00 AM in person at the LPA Administrative Offices at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,

  
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~~Phillip Cabassa, Secretary~~ Sheldon Weaver, Ast. Secretary